



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING A G E N D A June 18, 2013

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

- A. OPEN SESSION – CALL TO ORDER - 6:00 p.m.** Page 5
1. Public Communication on Closed Session Items
- B. ADJOURN TO CLOSED SESSION** 6
1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
 2. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property Addresses:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Asst. Superintendent*
- The Board reserves the right to reconvene to closed session at the end of the open session if closed session matters have not been completed prior to the convening of the open session meeting.
- C. RECONVENE TO OPEN SESSION AND OPENING PROCEDURES – 7:00 p.m.** 7
1. Call to Order and Welcome
 2. District Mission
 3. Pledge of Allegiance
 4. Approval of Agenda

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

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	• Coordinator of Pupil Services and Student Well-Being	
4.	Spotlight on Learning: Teacher Recognition-Inventing, Designing, Engineering Activities in Science (IDEAS)	15
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7.	Report: Pepper Drive School 10-Classroom Addition Construction Project	18
8.	Report: Independent Citizens' Oversight Committee Annual Report	19

E. PUBLIC COMMUNICATION 20

During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

F. PUBLIC HEARINGS 21

1.	<u>2013-14 Santee School District Budget</u>	22
2.	<u>Use of Education Protection Account Funds</u>	23

G. CONSENT ITEMS 24

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

1.1.	<u>Approval of Minutes</u>	25
	It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	

Business Services

2.1.	<u>Approval/Ratification of Travel Requests</u>	37
	It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2.	<u>Approval/Ratification of Expenditure Warrants</u>	39
	It is recommended that the Board of Education approve/ratify expenditure warrants, as presented.	
2.3.	<u>Approval/Ratification of Purchase Orders</u>	42
	It is recommended that the Board of Education approve/ratify purchase orders for the month of May 2013.	

2.4.	<u>Approval/Ratification of Revolving Cash Report</u>	51
	It is recommended that the Board ratify revolving cash checks as listed in the item.	
2.5.	<u>Acceptance of Donations</u>	53
	It is recommended that the Board of Education accept donations listed in the item.	
2.6.	<u>Approval of Consultants and General Service Providers</u>	54
	It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.	
2.7.	<u>Approval/Ratification of Annual Agreements for 2013-14</u>	56
	It is recommended that the Board of Education provide approval/ratification of the attached listed annual agreements for 2013-14.	
2.8.	<u>Extension of Right of Entry Agreement with United States of America for Munitions Survey and Abatement on the Elliott Site</u>	60
	It is recommended that the Board of Education approve the Extension of Right of Entry Agreement with United States of America for Munitions Survey and Abatement on the Elliott Site.	
2.9.	<u>Approval of Agreement with Keenan & Associates to Administer Property & Liability Run Off Claims for Incidents Occurring On or Before June 30, 2011</u>	63
	It is recommended that the Board of Education approve the agreement with Keenan & Associates to administer property & liability run off claims through SoCAL ReLIEF for claims pertaining to incidents occurring on or before June 30, 2011.	
Human Resources/Pupil Services		
3.1.	<u>Personnel, Regular</u>	80
	It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.	
3.2.	<u>Approval of Medi-Cal Administrative Activities (MAA) Agreement with Orange County Department of Education</u>	82
	It is recommended that the Board of Education approve the MAA agreement with Orange County Department of Education.	
3.3.	<u>Approval of Increase in Work Hours for One Child Nutrition Utility Worker Position</u>	83
	It is recommended that the Board of Education approve the increase in work hours for the Food Service Utility Worker position.	
3.4.	<u>Ratification of Employer-Employee Collective Bargaining Tentative Agreement Article 22, Term; Between Santee School District and California School Employees Association and its Chapter #557 (CSEA)</u>	84
	It is recommended that the Board of Education ratify term provisions between Classified School Employees Association and Santee School District.	
H.	DISCUSSION AND/OR ACTION ITEMS	85
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	

Superintendent

1.1.	<u>Appointment of Assistant Superintendent, Educational Services</u>	86
	It is recommended that the Board of Education appoint Dr. Stephanie Pierce to the position of Assistant Superintendent, Educational Services.	
1.2.	<u>Addendum of Contract for Assistant Superintendent, Business Services</u>	87
	It is recommended that the Board of Education approved the addendum of the contract for the Assistant Superintendent, Business Services.	
1.3.	<u>Proposed Instructional Minutes for 2013-2014</u>	91
	The recommendation for each school's Instructional Minutes Proposal for 2013-14 is included in the agenda item.	
Educational Services		
2.1.	<u>Follow Up Report on Bring Your Own Device Initiative (BYOD)</u>	94
	This is an information item. Action is at the discretion of the Board of Education.	
Business Services		
3.1.	<u>Adoption of 2013-14 Santee School District Budget</u>	96
	It is recommended that the Board of Education adopt the budget for the 2013-14 fiscal year as presented. Revisions to the budget will be brought back to the Board for approval following adoption of the State budget.	
3.2.	<u>Adoption of Resolution #1213-35 Designating Use of Education Protection Account Funds for 2013-14</u>	99
	It is recommended that the Board of Education adopt Resolution #1213-35 Designating Use of Education Protection Account funds for 2013-14 to pay a portion of unrestricted certificated teacher salaries.	
I.	BOARD POLICIES AND BYLAWS	104
1.1.	<u>First Reading: Revised Board Policy 6163.4, Student Use of Technology</u>	105
	Revised BP 6163.4 is presented for a first reading. No action is requested.	
J.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	115
K.	RECONVENE TO CLOSED SESSION (If Necessary)	116
	The Board reserves the right to reconvene to closed session if closed session matters have not been completed prior to the convening of the open session meeting.	
L.	RECONVENE TO PUBLIC SESSION	116
M.	ADJOURNMENT	116

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting

The next regular meeting of the Board of Education is scheduled for July 2, 2013, at 7:00 p.m. in the Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

OPEN SESSION – CALL TO ORDER Item A.

Members present:

___ El-Hajj
___ Fox
___ Burns
___ Ryan
___ Levens-Craig

1. Public Comments on Closed Session

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

Agenda Item A.

ADJOURN TO CLOSED SESSION Item B.

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association

2. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property Addresses:
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The Board reserves the right to reconvene to closed session at the end of the open session if closed session matters have not been completed prior to the convening of the open session meeting.

RECONVENE TO OPEN SESSION AND OPENING PROCEDURES ITEM C.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the June 18, 2013 regular meeting

Agenda Item C.

Reports and Presentations Item D.1. Superintendent's Report
Prepared by Cathy A. Pierce, Ed.D.
June 18, 2013

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Agenda Item D.

**DEVELOPER FEES COLLECTION REPORT
2012-13
CUMULATIVE THROUGH JUNE 11, 2013**

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12

Commercial Rate: \$0.32 per square foot - effective 6/17/12

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		10946 Woodside Avenue North	06/27/12	3,245	\$1,038.40	HC
	X	8780 Carlton Oaks Drive	06/27/12	2,304	\$4,561.92	CO
X		254 Town Center Parkway (Buffalo Wild Wings)	08/03/12	7,997	\$2,559.04	RS
	X	8340 O'Connell Road	08/16/12	3,216	\$6,367.68	PD
X		9336 Abraham Way (Scantibodies)	09/27/12	5,692	\$1,821.44	HC
X		9418 Mission Gorge Road (Chick-Fil-A)	10/02/12	4,734	\$1,514.88	RS
X		10350 Mission Gorge Road	10/16/12	480	\$153.60	RS
	X	1400-1415 Katie Lane, 1301-1313 Las Brisas Drive	10/26/12	782	\$1,548.36	PA
	X	9317 Pebble Beach Dr	12/03/12	1,590	\$3,148.20	CO
X		10055, 10075, 10095 Mission Gorge Rd	12/05/12	18,300	\$5,856.00	PA
	X	9256 Galstan Dr	12/18/12	803	\$1,589.94	SC
X		9216 Abraham Way	01/07/13	248	\$79.36	HC
	X	9450 Via Zapador	01/08/13	0	\$0.00	PA
X		10770 Rockville St	01/16/13	1,196	\$382.72	HC
	X	Lennar (Lots 152, 157-159 pd per mitig 2-2-2010)	01/22/13	13,229	\$0.00	PD
	X	Lennar (Lots 119-122 pd per mitig 2-2-2010)	01/22/13	13,229	\$0.00	PD
	X	9210 Inverness Rd	04/01/13	4,125	\$8,167.50	CO
	X	2307 Nielsen St	04/01/13	1,112	\$2,201.76	PA
X		2590 Lund St	05/16/13	2,514	\$804.48	PA
	X	Lennar (Lots 104 - 108 pd per mitig 2-2-2010)	05/24/13	16,950	\$0.00	PD
TOTAL PAGE 1					\$41,795.28	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - June 18, 2013

Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park AA (AA Meetings)	Multi-Purpose CP Annex	7/1/13 - 6/30/14	Wednesday	6:30 pm - 8:00 pm	25 - 30	\$30.00
Chet F. Harritt Girl Scouts (Meetings) Sonshine Haven	Classroom Classroom	9/18/13 - 6/4/14 9/2/13 - 6/23/14	Wednesday Monday	6:00 pm - 7:30 pm 2:15 pm - 4:45 pm	20 - 25 50	
Hill Creek Little League (Coach's/Manager Meeting)	Multi-Purpose	6/5/13	Wednesday	6:30 pm - 9:30 pm	60 - 75	
Pepper Drive SDG&E - Sempra Utilities (Human Centric Lighting Class)	Multi-Purpose	10/22/13	Tuesday	2:30 pm - 6:00 pm		
PRIDE Academy (Prospect Avenue) AdvoCare (Bus. Meeting)	Multi-Purpose	6/8/13	Saturday	10:00 am - 12:00 pm	50	\$162.00
Rio Seco PTSA (Family Movie Night)	Front of School	6/7/13	Friday	6:00 pm - 9:00 pm	300 - 1000	
Sycamore Canyon AT&T (Map Painting, Blacktop)	Primary Playground	6/23/13	Sunday	8:00 am - 1:00 pm	20	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

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Santee School District
ENROLLMENT REPORT
 6/7/2013
 Month 10 Week 4

SCHOOL	REGULAR ED										SDC				Total All					
	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	06/07/13	06/08/12	# Diff	% Diff	06/07/13	06/08/12	# Diff	% Diff	06/07/13	05/31/13	# Diff
Cajon Park	107	107	95	111	110	121	106	106	121	984	964	20	2.1%	62	68	-6	-8.8%	1046	1046	0
Carlton Hills	55	39	39	44	40	38	51	62	98	466	483	-17	-3.5%	30	28	2	7.1%	496	497	-1
Carlton Oaks	79	70	90	83	89	72	94	112	98	787	827	-40	-4.8%	54	64	-10	-15.6%	841	841	0
Chet F. Harritt	57	57	70	58	78	51	48	52	62	533	563	-30	-5.3%	0	0	0	0.0%	533	533	0
Hill Creek	73	69	83	78	91	91	69	79	84	717	736	-19	-2.6%	16	18	-2	-11.1%	733	733	0
Pepper Drive	93	95	89	85	73	78	68	76	89	746	745	1	0.1%	10	9	1	11.1%	756	756	0
Prospect Ave	67	69	54	65	52	56	49	55	64	531	523	8	1.5%	0	0	0	0.0%	531	531	0
Rio Seco	105	120	80	103	107	106	113	97	122	953	928	25	2.7%	43	48	-5	-10.4%	996	997	-1
Sycamore Canyon	47	59	53	40	44	45	30	0	0	318	333	-15	-4.5%	0	1	-1	-100.0%	318	318	0
SUBTOTAL	683	685	653	667	684	658	628	639	738	6035	6102	-67	-1.1%	215	236	-21	-8.9%	6250	6252	-2
Alternative School	2	1	3	8	4	5	6	10	7	46	43	3	7.0%	0	0	0	0.0%	46	46	0
Santee Success								6	8	14	13	1	7.7%	1	0	1	100.0%	15	15	0
TK	47									47	0	47	0.0%					47	47	0
EAK 5 yr olds	116									116	142	-26	-18.3%					116	117	-1
NPS										0				2	3	-1	-33.3%	2	2	0
SUBTOTAL	165	1	3	8	4	5	6	16	15	223	198	25	12.6%					226	227	-1
TOTAL	848	686	656	675	688	663	634	655	753	6258	6300	-42	-0.7%	218	239	-21	-9%	6476	6479	-3

Please note: PK students listed below are not reflected in the total count above because they do not receive ADA.

	PK	
Cajon Park	3	1049
Sycamore Canyon	55	373
EAK 4 yr olds	0	
Total PK	58	

Total Enrollment Including PK
6534

Schedule of Upcoming Events

Date	Event
June 19	Last Day of School
June 24	Foundation Meeting - 6:00 p.m. @ DO
June 25	Foundation Golf Classic
July 2	Board Meeting – 7:00 p.m.
July 4	Holiday – District Offices Closed
July 16	No Board Meeting (Cancelled)
August 6	Board Meeting – 7:00 p.m.
August 20	Board Meeting – 7:00 p.m.
September 2	Labor Day Holiday - District Offices Closed
September 3	First Day of School for Students
September 3	Board Meeting – 7:00 p.m.
September 17	Board Meeting – 7:00 p.m.

Revised 6/4/2013

Reports and Presentations Item D.2.
Prepared by Cathy A. Pierce, Ed.D.
June 18, 2013

Recognition of Minnie Malin,
Retiring Assistant Superintendent

BACKGROUND:

The Board would like to thank Minnie Malin for her service to Santee School District and wish her well in her retirement. Mrs. Malin has worked for Santee School District for 13 years and in the following positions:

Vice Principal – Carlton Oaks

Principal – Sycamore Canyon and Carlton Hills

Director II – Human Resources

Assistant Superintendent – Human Resources and Pupil Services

Agenda Item D.2.

Reports and Presentations Item D.3.
Prepared by Cathy A. Pierce, Ed.D.
June 18, 2013

Superintendent's Recommendations and
Introductions

BACKGROUND:

Following the application process, interviews, and reference checks, it is the pleasure of the Superintendent to announce the selections for the following positions:

- Director of English/Language Arts and Social Studies
- Coordinator of Pupil Services and Student Well-Being

Agenda Item D.3.

Reports and Presentation Item D.4. Spotlight on Learning: Teacher Recognition
Inventing, Designing, Engineering Activities
in Science (IDEAS)

Prepared by Dr. Stephanie Pierce
June 18, 2013

BACKGROUND:

This evening, the Board of Education is recognizing Santee School District teachers that have made a three year commitment to professional learning in science. Three years ago we embarked on a grant funded learning opportunity with Lakeside Union School District and Cajon Valley Union School District teachers with a focus on developing a deeper understanding of science content and science pedagogy. The focus of the grant was on Inventing, Designing, Engineering Activities in Science (IDEAS). Each summer, these teachers have attended a week long professional development with content experts from K12 Alliance and San Diego State University and other teacher leaders to develop pedagogy in science.

Additionally, they participated each year in two teaching and learning cycles as a professional learning community. Each of these learning cycles was a lesson study format. They also had grade level break out session to focus on Project Based Learning and science notebooks. As part of the professional development they visited an industry site to see application in the real world. These sites included Pfizer Global Research in La Jolla, SDG&E Innovation Center and the San Diego Air and Space Museum.

The following teachers are being honored tonight for their three year commitment toward improving student achievement in science.

Cajon Park
Larry Barbary

Carlton Hills
Laura Barker
Kathryn Ducharme

Carlton Oaks
Lyn McGrael
Pamela Mitchell
Angela Panfili

Pepper Drive
Katrina Sparley
Jennifer Rolf

PRIDE Academy
Cindi Schulze
Gillian Ryan
Beth Butterfield

Rio Seco
Teresa Boulais
Pamela Barber
June Richards
Heather Glanz
Tonya Hendrix

Sycamore Canyon
Lynne Baker
Summer Tracy

Santee Success Program
Annelise Ryan

Agenda Item D.4.

BACKGROUND:

This evening, the Board of Education is recognizing the San Diego Chargers organization for their commitment to education and physical fitness through their partnership with the Santee School District. The San Diego Chargers have partnered with the Santee School District for the past two years on the NFL Play 60 Challenge. Play 60 is a 6-week program that educates youth about the importance of staying fit and creates an engaging and fun environment at school that seeks to inspire students to be physically active for at least 60 minutes every day. To encourage students to participate, the Chargers have provided incentive items, like water bottles, hats, footballs, keychains and more. In addition, both years they set up two Junior Chargers Camps for 200 district students to attend. The camps feature fun drills and activities to keep kids moving and included special guests from the Chargers organization.

In addition to the Play 60 Challenge, the Chargers organization has provided grants to Carlton Oaks and Cajon Park Schools' physical fitness programs. They also donated five licenses to Fitnessgram, a software program that provides an efficient way for schools and other organizations to perform effective fitness and physical activity assessments on children, provide appropriate feedback to children and parents, and maintain accurate and comprehensive records over time.

And finally, through a partnership with Microsoft and the NFL, the Chargers donated X-Box systems, complete with Kinect and four games, to each school in the district to further promote a fun and active fitness program.

BACKGROUND:

Mission Federal Credit Union (MFCU) has been an outstanding partner in education with the Santee School District. The Board of Education greatly appreciates their continued support of the student and employees. This successful partnership includes Mission Federal Credit Union's support of the following programs:

- Employee Welcome Back Event
- Classified Appreciation Luncheon
- Salute To Excellence-District Employee Recognition and Awards
- School Partnership: *Rio Seco Mission to Save*
- *MFCU representatives come every Tuesday before school for students to make deposits to their account. MFCU held a gathering after school for all Rio Seco student account holders and the kids loved it. Employees volunteer in the classrooms.*

Mission Federal Credit Union's emphasis on employee recognition and celebration is a primary focus of this successful partnership and has become a vital and lasting element of our school community. Mission Federal Credit Union's commitment to supporting education and educators sets a standard to be recognized and respected by all other organizations

Tonight, The Board would like to recognize Mission Federal Credit Union and their staff for the outstanding community collaboration and partnership in education with the school district.

BACKGROUND:

At the February 19, 2013, the Board of Education approved commencement of the Pepper Drive School 10-Classroom Addition Construction Project with an estimated completion date of October 29, 2013. Although there have been several rain days, the project is continuing on schedule and completion is still estimated for late October 2013.

The construction and design team will provide a brief update to the Board on the progress of this project.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The amount of \$6,608,735 will be funded from the Capital Improvement Program. Total project costs are estimated at \$7,268,906.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.7.
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Reports and Presentations Item D.8.
Prepared by Karl Christensen
June 18, 2013

Independent Citizens' Oversight Committee
Annual Report

BACKGROUND:

On November 7, 2006, citizens voted in favor of a bond (Proposition R) to modernize and improve Santee School District facilities. In accordance with Education Code Section 15278, et seq., the Board of Education established and appointed members to an Independent Citizens' Oversight Committee (ICOC) to account for the District's Capital Improvement Program (CIP) and expenditure of the bond proceeds. The Committee's primary purpose is to inform the public at least annually in a written report regarding the expenditure of the Bond proceeds. Tonight, ICOC Chair Beth Selbe will present the fifth annual report to the Board of Education on behalf of the committee.

Agenda Item D.8.

PUBLIC COMMUNICATION Item E.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item E.

PUBLIC HEARINGS Item F.

Agenda Item F.

Public Hearings F.1.
Prepared by Karl Christensen
June 18, 2013

2013-14 Santee School District Budget

BACKGROUND:

The Board of Education is required by law to hold an official public hearing prior to discussion of the Adopted Budget. The budget document has been available for public review at:

Santee School District Skidmore Administration Center
9625 Cuyamaca Street
Santee, CA

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed adopted Budget of the District.

Agenda Item F.1.

BACKGROUND:

The Santee School District estimates that it will receive \$5,167,941 in EPA funds for the 2013-14 fiscal year. All of these funds will be used to pay a portion of unrestricted certificated teacher salaries as more fully described in Agenda item H.3.2.

In accordance with the provisions of Proposition 30, each LEA must hold a public hearing signifying the use of EPA funds. The public hearing should convene and permit any interested citizens to raise questions or to provide input about Santee School District's proposed use of EPA funds.

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated by Proposition 30 were instrumental in avoiding further cuts to State Aid for K-14 public education but did not provide additional revenue for school districts.

The revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA's revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement. Proposition 30 specifies that EPA funds may not be used for salaries and benefits of administrators or any other administrative costs.

CONSENT ITEMS Item G.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item G.

Consent Item G.1.1. Approval of Minutes
Prepared by Cathy A. Pierce, Ed.D.
June 18, 2013

BACKGROUND:

Presented for Board approval –

- June 4, 2013, regular meeting minutes
- June 3, 2013, special meeting minutes
- June 10, 2013 special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item G.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 4, 2013
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:01 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President El-Hajj invited the audience to recite the District Mission and then invited Emily and Ben Summers, students at PRIDE Academy, to lead the members, staff and audience in the Pledge of Allegiance. President El-Hajj introduced honored guest, Santee Councilmember Rob McNelis, representing the City of Santee.

3. Approval of Agenda

President El-Hajj asked for a motion to approve the agenda with Consent Item E.2.11. revised, Discussion/Action Item F.3.2. pulled from the agenda, and Consent Item E.2.5. moved to Discussion/Action. It was moved and seconded to approve the agenda.

Motion: Burns Second: Fox Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. PRIDE Academy at Prospect Avenue School

Classroom of the Future Foundation Achieve Award

PRIDE Academy at Prospect Avenue School was recently honored as the recipient of the Classroom of the Future's 2013 **Achieve Award**. The Innovation in Education Awards program recognizes a program with the **Achieve Award** for demonstrating tangible program outcomes as a result of innovation. It specifically focuses on the "program evidence" that shows innovation and links that innovation to increased student performance.

PRIDE Academy was recognized as an exemplary program for converting the learning format to one that emphasizes continual project-based learning, teamwork, collaboration and the use of modern educational technology. The program won the **Inspire Award** in 2010 and student achievement scores have continued to increase, showing a 47 API point gain since 2009.

PRIDE Academy was presented their award at the Classroom of the Future Foundation's annual awards event on May 22, 2013. The Achieve Award includes \$5,000 from sponsor Mission Federal Credit Union. President El-Hajj presented the PRIDE Academy staff with a certificate of recognition.

3. Spotlight on Learning: Eighth Grade Student Academic Achievement Awards

Dr. Stephanie Pierce introduced students from each school who achieved academic excellence during the current school year and were chosen to participate in this competition by their 8th grade teachers in collaboration with the school principal. This year the Academic Achievement Award Competition focused on the areas of writing, speech, and mathematics. Students were required to write a literature response essay, give a speech, and take a comprehensive algebra test. The participating students were:

Cajon Park	Chet F. Harritt	PRIDE Academy
Morgan Turner	Christian Medina	Alqoun Shaba
Caity Williams	Ryan Modica	Miranda Summers
Carlton Hills	Hill Creek	Rio Seco
Jenna Killian	Heather Bissell	Sydney Benjamin
Josh Taylor	Cody Jenkins	Leslie Santos
Carlton Oaks	Pepper Drive	
Tatiana Garcia	Trent Forster	
John Robinson	Maria Fuentes	

Each student received a scholar ribbon. Following the introductions, the top scholar in each academic area was announced:

Speech – Jenna Killian – Carlton Hills School

Writing – Sydney Benjamin – Rio Seco

Mathematics- Alqoun Shaba – PRIDE Academy

The Mathematics winner was presented a \$100 Barbara Ramsey Scholarship check from the Santee School District Foundation.

The overall winner of the competition was **Heather Bissell from Hill Creek**. Heather was presented with a \$100 scholarship check from the Santee Chamber of Commerce and a proclamation from the City of Santee proclaiming June 4, 2013 as Heather Bissell Day in the City of Santee.

Following the Academic Achievement Awards, the Board took a short break for a reception honoring all of the participating students.

4. **Spotlight on Learning: Carlton Oaks School Presentation**

Dr. Pierce introduced Carlton Oaks Principal, Kristin Baranski, who shared the theme at Carlton Oaks School this year is “Educating the Whole Child in the 21st Century.” Mrs. Baranski introduced Vice Principal Tammy Marble, parent Heather Bloomfield, and student Emma Bloomfield. Carlton Oaks is a high performing school with an all-time high API of 880. The staff truly believes in educating the whole child and has their eyes set on results. Heather Bloomfield said Carlton Oaks School has a wonderful group of parents that truly cares about education. She appreciates the warm and welcoming administration and staff. While other PTAs are experiencing declines in their membership, Carlton Oaks is strong with 668 PTA members and has increased the last several years. Vice Principal Tammy Marble shared the elements that meet the needs of the whole child: healthy students, engaging learning environment, school/community connectedness, access to personalized learning, qualified and caring adults, and an academically challenging curriculum. Examples of Core programs include: K-3 guided reading groups, book room, First in Math, Writers Workshop, visual and performing arts enrichment, Hands-on Science, junior high community service, a school garden, Biz Town visits, and the purchase of netbooks for student use in the classroom. Student Emma Bloomfield, shared about her experience preparing for their visit to Biz Town, where students get to act like adults by paying their bills and paying taxes. Her class has just completed their resumes for the “jobs” they want at their visit to Biz Town. She also mentioned Mrs. Dru, the Health Clerk, who also gives kids encouragement during the day besides giving them Band-Aids and ice packs. Mrs. Baranski concluded with information about content which included communication and collaboration to accomplish their goals. The anticipated results are to expect that students will have the 21st century learning skills and be students who can demonstrate their understanding through a variety of mediums.

Member Ryan has two grandchildren who attend at Carlton Oak and thanked Mrs. Baranski for her hard work. She President El-Hajj said the Board has had several discussions about how to educate families about CCSS. It is helpful to see how Mrs. Baranski has rolled it out and how we can help others understand. The Board thanked Mrs. Baranski and her Carlton Oaks team for the great presentation.

C. **PUBLIC COMMUNICATION**

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARING

1. Use of 2013-14 Tier III State Categorical Programs

President El-Hajj opened the public hearing on the use of 2013-14 tier III State Categorical Programs. There were no comments from the public. The public hearing was closed.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent. There were no comments.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Acceptance of Donations**
- 2.3. **Approval of Consultants and General Service Providers**
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.5. *Moved to Discussion/Action*
- 2.6. **Adoption of Resolution #1213-33, to Establish Temporary Interfund Transfers**
- 2.7. **Approval of 2013-14 Student Accident Insurance**
- 2.8. **Adoption of Resolution #1213-34 for Proposed Use of 2013-14 Tier III State Categorical Programs**
- 2.9. **Approval of Agreement for On-Site Resident Services at Carlton Oaks School**
- 2.10. **Authorization to Contract for Appraisal of Renzulli Property**
- 2.11. **Authorization to Disseminate a Request for Proposal & Qualifications (RFP/Q) For Bid #1314-090-01: Fresh Produce for the 2013-2014 School Year (REVISED)**
- 3.1. *Pulled for Separate Consideration*
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Reduced Workload Agreement**
- 4.3. **Approval to Renew Annual Agreement and Rate Structure with Fagen, Friedman & Fulfroost**
- 4.4. **Approval of Short Term Positions for Out-of-School Time Programs for Field Trips During Summer Break**

It was moved and seconded to approve Consent Items. Revised 2.11.

Motion: Fox **Second:** Ryan **Vote:** 5-0

E.3.1. **Approval of Outdoor Education Program Agreements with the San Diego County Office of Education (Pulled by Member Burns for separate consideration.)**

Member Burns said he would abstain from this item as the agreement is with his employer. Member Fox moved to approve the Outdoor Education Program Agreements with the San Diego County Office of Education.

Motion: Fox **Second:** Ryan **Vote:** 4-0 (Burns, abstain)

F. DISCUSSION AND/OR ACTION ITEMS

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action.

E.2.5. **Approval of Monthly Financial Report (Pulled by Member Ryan for separate consideration.)**

Member Ryan stated that in the past this report had come to the Board under Discussion and Action. It was placed there to make sure everyone noticed it and had an opportunity to review it. She asked Mr. Christensen if the report contained the actual dollar amount we anticipate for 2013-14. Mr. Christensen said the numbers will be updated on the Adopted Budget that will come to the Board on June 18th. The report shows that the District is still in deficit spending. Mr. Christensen will make certain this item returns monthly as a Discussion and Action item. Member Ryan moved to approve the Monthly Financial Report.

Mr. Christensen said this report is for transactions and budget revisions through April. The next report will incorporate changes corresponding to Estimated Actuals and the Adopted Budget which will be brought forward at the June 18th meeting. We ended the month of April with a cash balance in the General Fund of \$1.67 million. In May, we had a cash shortage and needed to borrow \$2 million from Fund 17 in order to make payroll. This was expected since the \$6.3 million in Education Protection Account funds from the State will not be received until June 20th. Once these funds are received, we will transfer the \$2 million back to Fund 17. We are still expecting to

end the year with a small surplus and a reserve of approximately 24%. We are projecting that the reserve percentage will drop in the subsequent years as the district experiences a growing structural deficit, unless sufficient revenue increases are forthcoming from the State.

Motion: Ryan Second: Burns Vote: 5-0

1.1. Award of Request for Proposal for Purchase of New Hewlett-Packard Network Equipment and Trade-In of Surplus Cisco Network Equipment

Bernard Yeo reported over the past several years we have been updating the network equipment at the sites. Technology has been looking to purchase equipment to update the last two sites, Pepper Drive School and the District Compound. They found that refurbished equipment is almost as costly as new items. Staff looked at the value of our unused equipment and found that vendors were willing to purchase our old equipment at a fairly high value. When Mr. Yeo began looking, the cost was approximately \$30,000 for the new equipment. Six vendors submitted responses to the RFP for trading-in old Cisco network equipment and purchasing new HP network equipment. Administration recommends awarding the contract to Network Hardware Resale, the lowest responsive bidder. This company will buy our old equipment for \$30,705 and sell us the new equipment for \$33,303, making a net cost to the District of \$2,599, substantially better than originally estimated. The Board was very pleased with Mr. Yeo's investigation to save the District money.

Member Burns moved to award the RFP to Network Hardware Resale for the purchase of new Hewlett-Packard network equipment with the trade-in of surplus Cisco network equipment.

Motion: Burns Second: Ryan Vote: 5-0

1.2. Authorization to Utilize the CUPCCAC Bidding Process for HVAC Replacement

Mr. Christensen reported there are several locations throughout the District where older HVAC systems continue to falter and require constant repair. These older systems are located at Pepper Drive, Cajon Park Annex, State Preschool Annex, the District Office and the Educational Resource Center. Administration has determined that several are well beyond economical repair and would like to replace these as they go out. Administration is seeking authorization to use the CUPCCAC process to seek informal bids for replacement of older HVAC units. Funding is to be from the \$535,000 Deferred Maintenance that will be included in the Adopted Budget

President El-Hajj asked how many units will be needed. Mr. Christensen replied that staff is having great difficulty keeping Cajon Park Annex repaired and running. The Preschool at PRIDE Academy, the Board Room, and the District Office are all older units and need to be replaced soon. The first priority is where there are students. He would like to begin seeking prices for the older units to plan for the deferred maintenance. Additionally, any new units will be more energy efficient. Member Burns moved to approve utilizing the CUPCCAC process to seek informal bids for replacement of older HVAC units.

Motion: Burns Second: Levens-Craig Vote: 5-0

2.1. Approval of Change Order to Add Construction of Parking Lot to the Pepper Drive 10-Classroom Addition Project Contract with Balfour Beatty Construction Inc.

Karl Christensen report when construction of the 10-classroom addition at Pepper Drive was initiated, the Guaranteed Maximum Price (GMP) did not include completion of the parking lot. This was done to ensure that there were sufficient funds remaining in unused contingencies once site conditions were better known. Construction is now out of the ground and the team has determined that there will sufficient funds to complete the parking lot within the original GMP amount using contingencies. Administration recommends moving forward with this change order to commence work on the parking lot. Member Ryan moved to approve the change order to add construction of the parking lot to the Pepper Drive 10-Classroom Addition Project contract with Balfour Beatty Construction Inc. and funding.

Motion: Ryan Second: Fox Vote: 5-0

3.1. Report on Bring Your Own Device Initiative

Dr. Laura Spencer, Coordinator of Instructional Technology, reported today's world is constantly changing, requiring independent learners with new skills for changing work environments. Today's learning is connected, mobile, and on-demand. Technology tools are a powerful way to support learning and create an environment that focuses on the "Four Cs" of 21st century education: communication, creativity, critical thinking, and collaboration.

As computers have increased in power and decreased in cost and size, it has become possible for more students to own their own smartphones, iPods, laptops and/or tablets. These handheld computers have the same capabilities to perform research, and complete some of the same content creation tasks as a full-size desktop

computers. This shift has caused many school districts to allow students to bring in their own computing devices to support their learning.

“Bring Your Own Device” (BYOD) allows students to bring their personal devices to school for educational use under the direction of a teacher or administrator. BYOD devices supplement (not supplant) school-owned devices and increase access for all students through the combined and coordinated use of personal and school devices.

The District Technology Committee has spent the past year researching and analyzing successful BYOD programs in order to ascertain the feasibility of a BYOD program for Santee. This has included site tours, policy review, and research on student achievement impact.

In addition, current work being done by the Strategic Planning Technology Committee is focused on creating a sustainable, equitable program that provides student access to relevant, emerging technologies that enhance the educational experience. One way in which to do this is to allow students in the Santee District to participate in a BYOD program.

Allowing students to use the technology at school with which they feel most comfortable, namely their own notebooks, tablets and smartphones, maximizes the tools that students already have. Research supports that mobile devices and “apps” can make learning more fun, promote curiosity, and help children know local and global current events. Problem solving is also a 21st century skill taught by their use. Parents buy their children these mobile devices and are excited when they can use them as a learning tool. Personalization of learning and 21st century learning skills support the integration of technology into the Common Core State Standards (CCSS) and build the technology skills needed for Smarter Balanced Assessment) SBAC. Parents are already requesting to allow their children to bring their own devices, mainly for enrichment activities. To meet this demand, schools have begun to create site permission forms; therefore, it is not consistent across the District. Administration wishes to address the concerns of access and equity across the District. A BYOD program would offer teacher training, district innovation grants, budget line items to maintain and replace hardware as needed, grants, Connect2Compete, and may provide, if possible, a lease-to-buy options for parents.

Administration has researched BYOD programs across the country to see the best way to begin. The first priority is to update the Board Policy, Administrative Regulation, and Exhibit on Student Use of Technology (6163.4) by adding procedures for personal electronic devices (PED), student versus school responsibility, and the secured district network access. A section will also need to be added to the Acceptable Use Policy about proper use of PEDs.

A BYOD program requires a lot of parent education, teacher training, and support. Administration will select pilot classrooms and create curriculum development teams with round table discussions and teacher workshops.

Bernard Yeo said BYOD will have a large impact on the school's wireless access points. This summer Pepper Drive will be building out there access, making all sites robust by next year for a BYOD program. The network access control system is the first level of security preventing outsiders from entering the wireless network. Technology will be upgrading content filters to protect students and staff from accessing undesirable web sites. Mr. Yeo believes a very safe environment can be provided for students in a BYOD program. Technology is fully prepared to support BYOD which in turn will support CCSS and SBAC.

Member Ryan asked if a DS device would be an allowable device. Although they are primarily used for gaming, there are applications that are educational. Dr. Spencer said it would probably depend on the grade level and the anticipated use.

Member Burns said he appreciates the enthusiasm for such a program and supports it but he would like to make an appointment to further discuss some of his concerns about student safety and how students might use the devices to hurt other kids. He also asked what the District's responsibility would be if the device were stolen or broken. Additionally, he is concerned about students that may take pictures or video/record employees. Dr. Spencer said there are many issues that need to be addressed. Cyberbullying needs to be discussed with students but they need to have these conversations now as students are using these devices. Member Burns requested talking with districts using this program and seek out information on the pitfalls and how they handled it. He is especially concerned about middle schools students and keeping kids safe. Dr. Stephanie Pierce said “Cyberbullying” is already being addressed at schools because it is already occurring.

Member Fox said he is concerned about the children that don't have devices or can't bring them to school and if they will still have access to devices to use at school. Dr. Spencer said it is a supplemental program and the District will need to continue to purchase technology devices for students.

President El-Hajj has had an IPAD cart in her classroom for the past two years. It has brought some of the issues to light. The opportunity to take a picture or record is always there but prevention starts with a firm structure in place with the threat of losing those privileges. Administration must start at the root by implementing a well thought out and firm structure, and a commitment from the staff, that they understand and know how it will look. Bullying is bullying and must be addressed by attacking the root of the issue and not just blame the use of a technology device.

Member Burns reiterated his concerns about what a kid can do and the damage that could be incurred before administration knows about it. It seems kids are always one step ahead. He shared information about a new app that will totally delete pictures from a cell phone.

President El-Hajj attended an excellent presentation at her middle school dealing with Cyberbullying and Internet safety. The presentation was put on by the Sheriff's Department and the middle schools students were very engaged because of the relevance to them. President El-Hajj recommended talking with West Hills as they currently have a BYOD in place. Dr. Spencer is meeting with them in the morning but from her initial conversation there does not seem to be many issues.

President El-Hajj asked about the current use of the gmail and cloud groups. Dr. Spencer shared the email is being used but the skydrive accounts were shut down when the last upgrade occurred. With the most current upgrade we now have the storage access and will begin to use again. All security is still in place.

No action was taken by the Board. A follow-up report will be provided to the Board at the next meeting and will address the concerns brought forth by the Board. Next meeting the revised Board Policy and Administrative Regulation 6163.4 will be brought to the Board for a first reading.

3.2. Proposed Instructional Minutes for 2013-2014

(This item was pulled from the agenda.)

4.1. Adoption of Resolution No. 1213-32, to Eliminate One (1) Classified Non-Management Position

Minnie Malin reported due to disbanding the center-based visually impaired (VI) program at Carlton Oaks for the 2013-2014 school year, administration is recommending to eliminate one (1) Instructional Assistant, Visually Impaired (VI) position. Several employees will be affected due to bumping rights resulting in one employee receiving a 60-day notice of layoff.

Member Burns said he would not support this because he believes the services may continue to be needed for students and if it is realized later that the service is needed, it takes almost a year to catch up.

Member Ryan said we would not want to have to pay a teacher that is not needed at this time. Member Burns believes there should be a plan in place in case a VI student enrolls. Member Ryan agrees that a plan should be in place and Administration can be directed to create a plan for this possibility.

Member Levens-Craig asked if a newly enrolled VI student would be part of this program. Dr. Pierce said that with this model there would be an itinerant teacher to work with that student. Many other students are served in an itinerant manner. Staffing is deployed to serve the children in various schools.

Member Fox moved to adopt resolution no. 1213-32, to eliminate one (1) classified non-management position. The Board requested staff to develop a plan of action in the event a new VI student enrolls.

Motion: Fox

Second: Ryan

Vote: 4-1 (Burns, no)

G. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Board Policy Annual Review

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation of Teachers
- BP 5116.1 Intradistrict Open Enrollment
- BP 6145 Extracurricular and Cocurricular Activities (Revised)

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were submitted for a second reading with recommended revisions only to Board Policy 6145. Member Burns moved to approve the reviews and revisions of the listed Board Policies.

Motion: Burns Second: Fox Vote: 5-0

H. BOARD COMMUNICATION

Member Burns thought the Academic Achievement Awards were outstanding.

Member Fox attended the science night at Chet F. Harritt. He also enjoyed the Salute to Excellence.

Member Levens-Craig said the Bilingual Symposium was very nice and it was fun to honor the Bilingual Assistants. She attended a school Lunch on the Lawn and the Junior Charger camp.

Member Ryan also attended the science night at Chet F. Harritt. They had the kids leading everything and they were so excited and knowledgeable about their presentations. She also attended *The Wizard of Oz* play and it was exciting.

Member Burns mentioned that he will be sitting in on the interview for Coordinator of Pupil Services. He requested a brief conversation about what the Board is looking for in the person for this position. Input provided included:

- Board is very hands on with expulsion hearings,
- There is a lot of pressure to track the students and provide feedback,
- Someone from outside the district may not understand the involvements,
- Familiar with community resources, and
- Ability to relate to the kids and yet be professional in the hearings.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Asst. Superintendent
Employee Organization: Classified School Employees Association
3. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property Addresses:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Asst. Superintendent*

The Board convened to Closed Session at 9:35 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:20 p.m. No action was reported.

K. ADJOURNMENT

The June 4, 2013 regular meeting adjourned at 10:20 p.m.

SANTEE SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION

Douglas E. Giles Educational Resource Center
9619 Cuyamaca Street
Santee, California

MINUTES
June 3, 2013

A. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There were no comments from the public.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code S48918) Student #4-12 and #5-12

The Board entered Closed Session at 6:35 p.m. for a student discipline hearing for student #4-12 and #5-12. The matter was heard by Board President El-Hajj, and Members Fox, Burns, Levens-Craig and Ryan. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced that the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO OPEN SESSION

The Board reconvened to open session at 9:20 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Fox to expel student #4-12 from the Santee School District from June 3, 2013 to September 1, 2013, for violation of California Education Code Sections 48900 (c) Possessed, used sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policies 5144.1: Pupil Discipline: Suspension and Expulsion 5144.4: Administrative Review, and related Administrative Regulations.

This action is based on the following Findings of Fact in accordance with California Education Code:

- *Section 48915(b)(2): Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #4-12 has attended several behavioral assemblies, signed the zero tolerance policy, and understood that it is illegal to consume someone else's prescription medication and still chose to violate school rules and penal code laws. Student #4-12 consumed someone else's prescription medication on a school campus, posing a safety risk for all students who attend that school.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at current school through 6/19/13.
- Maintain 2.0 GPA for academic, effort, and citizenship performance and demonstrate responsible academic and social behavior for the remainder of the school year.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete by 9/1/13 a counseling program for decision making and peer pressure and drug/alcohol abuse prevention/treatment.
- Shall not participate in end-of-year graduation activities.
- Remain free of illegal substances and participate in a monthly drug testing program.
- Complete all elements of this Rehabilitation Plan by September 1, 2013 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by June 7, 2013, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in the rehabilitation plan, the student record will be expunged of this expulsion order.

Motion: Fox

Second: Ryan

Vote: 5-0

It was motioned by Member Ryan to expel student #5-12 from the Santee School District from June 3, 2013 to September 1, 2013, for violation of California Education Code Sections 48900 (c) Possessed, used sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policies 5144.1: Pupil Discipline: Suspension and Expulsion 5144.4: Administrative Review, and related Administrative Regulations.

This action is based on the following Findings of Fact in accordance with California Education Code:

- *Section 48915(b)(2): Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #5-12 has attended several behavioral assemblies, signed the zero tolerance policy, and understood that it is illegal to possess and consume someone else's prescription medication and still chose to violate school rules and penal code laws. Student #5-12 consumed someone*

else's prescription medication on a school campus and also provided the medication to a fellow student, posing a safety risk for all students who attend that school.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through 6/19/13.
- Maintain 2.0 GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 30 hours of community service by 9/1/13.
- Complete by 9/1/13 a counseling program for decision making and peer pressure and drug/alcohol abuse prevention/treatment.
- Shall not participate in 8th grade promotion activities.
- Remain free of illegal substances and participate in a monthly drug testing program.
- Complete all elements of this Rehabilitation Plan by 9/1/13 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by June 7, 2013, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in the rehabilitation plan, the student record will be expunged of this expulsion order.

Motion: Ryan

Second: Fox

Vote: 3-2 (Burns, Levens-Craig, Opposed)

E. ADJOURNMENT

The June 3, 2013 special meeting adjourned at 9:40 p.m.

SANTEE SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION

Douglas E. Giles Educational Resource Center
9619 Cuyamaca Street
Santee, California

MINUTES
June 10, 2013

A. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There were no comments from the public.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code S48918) Student #3-12, #6-12, and #7-12

The Board entered Closed Session at 6:05 p.m. for a student discipline hearing for student #3-12, #6-12, and #7-12. The matter was heard by Board President El-Hajj, and Members Fox, Burns, and Ryan. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced that the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO OPEN SESSION

The Board reconvened to open session at 9:00 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Burns to expel student #3-12 from the Santee School District from June 10, 2013 to September 1, 2013, for violation of California Education Code Sections 48900 (c) Possessed, used sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policies 5144.1: Pupil Discipline: Suspension and Expulsion 5144.4: Administrative Review, and related Administrative Regulations.

This action is based on the following Findings of Fact in accordance with California Education Code:

- *Section 48915(b)(2): Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #3-12 has attended several behavioral assemblies, signed the zero tolerance policy, and understood that it is illegal to possess and sell prescription medication and still chose to violate school rules and penal code laws.*
- *Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #3-12 was in possession of marijuana and attempted to sell it to students on a school campus, posing a safety risk for all students who attend that school.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through 6/19/13.
- Maintain 2.0 GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete a counseling program by 9/1/13 for decision-making/peer pressure and drug/alcohol abuse prevention/treatment.
- Perform 10 hours of community service by 9/1/13.
- Remain free of illegal substances and participate in a monthly drug testing program.
- Complete all elements of this Rehabilitation Plan by 9/1/13 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by June 14, 2013, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in the rehabilitation plan, the student record will be expunged of this expulsion order.

Motion: Burns

Second: Ryan

Vote: 4-0

It was motioned by Member Fox to expel student #7-12 from the Santee School District from June 10, 2013 to September 1, 2013, for violation of California Education Code Sections 48900 (c) Possessed, used sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policies 5144.1: Pupil Discipline: Suspension and Expulsion 5144.4: Administrative Review, and related Administrative Regulations.

This action is based on the following Findings of Fact in accordance with California Education Code:

- *Section 48915(b)(2): Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #7-12 has attended several behavioral*

assemblies, signed the zero tolerance policy, and understood that it is illegal to possess and sell marijuana and still chose to violate school rules and penal code laws.

- *Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #7-12 was in possession of marijuana and supplied it to a fellow student on the way to school, posing a safety risk for all students who attend that school.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at current assigned school through 6/19/13.
- Maintain 2.0 GPA for academic, effort, and citizenship performance
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete a counseling program by 9/1/13 for decision-making/peer pressure.
- Remain free of illegal substances and participate in a monthly drug testing program.
- Perform 30 hours of community service by 9/1/13.
- Shall not participate in end of year special 8th grades activities but may participate in the promotion ceremony.
- Complete all elements of this Rehabilitation Plan by 9/1/13 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by June 14, 2013, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in the rehabilitation plan, the student record will be expunged of this expulsion order.

Motion: Fox

Second: Ryan

Vote: 3-1 (Burns, Opposed)

It was motioned by Member Ryan to expel student #6-12 from the Santee School District from June 10, 2013 to September 1, 2013, for violation of California Education Code Sections 48900 (c) Possessed, used sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policies 5144.1: Pupil Discipline: Suspension and Expulsion 5144.4: Administrative Review, and related Administrative Regulations.

This action is based on the following Findings of Fact in accordance with California Education Code:

- *Section 48915(b)(2): Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #6-12 has attended several behavioral assemblies, signed the zero tolerance policy, and understood that it is illegal to possess and sell marijuana and still chose to violate school rules and penal code laws.*
- *Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #6-12 was in possession of marijuana and attempted to sell it to students on a school campus, posing a safety risk for all students who attend that school.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at current assigned school through 6/19/13.
- Maintain 2.0 GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete a counseling program by 9/1/13 for decision-making/peer pressure and drug/alcohol abuse prevention/treatment.
- Student cannot frequent Woodglen Vista Park.
- Student shall not participate in end-of-year special 8th grade activities or promotion exercise.
- Student will remain free of illegal substances and participate in a monthly drug testing program.
- Complete all elements of this Rehabilitation Plan by 9/1/13 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by June 14, 2013, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in the rehabilitation plan, the student record will be expunged of this expulsion order.

Motion: Ryan

Second: Burns

Vote: 4-0

E. ADJOURNMENT

The June 10, 2013 special meeting adjourned at 9:15 p.m.

Consent Item G.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
June 18, 2013

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$9,380, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.2.1.
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Board Travel Report - June 18, 2013

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Friday, 05/03/13	Andy Johnston Marybeth Atkinson Ramona Lampe	CFH CFH CFH	San Diego's Inaugural STEM Summit	La Mesa	\$0 \$105 \$105	\$55 \$55 \$55	EIA EIA EIA	The summit provides information to set in motion a system for students to have access to high quality STEM learning opportunities.
Mon-Fri, 07/29/13 - 08/02/13	M. Yother-Johnson Larry Barbary Susan Nugent Jennifer Rolf Cindi Schulze Heather Glanz Lynne Baker Kathy Braun Helen Toma Marybeth Atkinson Tonya Hendrix	CP CP PD PD PRIDE RS SC SC CFH CFH RS	Mindset, Mathematics and Common Core Transition	Vista	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$416 \$416 \$416 \$416 \$416 \$416 \$416 \$416 \$416 \$416 \$416 \$416	Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant Prof. Devipmnt Block Grant	This multi-day conference will focus on common core mathematics, highlighting the different dimensions of high quality teaching.
Thursday, 10/17/13	Dr. Cathy Pierce	Superintendent	ACSA 2013 Women in School Leadership Forum	Coronado	\$0	\$219	Superintendent's Office	The Forum will help to build skills, share solution, and learn successful business principals.
Travel Requiring Airfare, Overnight Stay, and/or Out of State								
Sun-Thurs, 06/23/13 - 06/27/13	Bonner Montler	Assessments	PowerSchool University	Anaheim	\$0	\$2,300	Educational Services	The PowerSchool University provides knowledge / skills to integrate the Common Core Standard into PowerSchool Standard Based Grading.
Wednesday, 07/17/13	Kari Christensen Tory Long	Business Business	School Finance and Management Conference	Ontario	\$0 \$0	\$195 \$195	Business Services Business Services	This conference will focus on the impact of the State budget on K-12 education programs.
Mon-Fri, 08/05/13 - 08/09/13	Megan Bertrand	CH	Teachers College Reading and Writing Workshop: August Writing Institute	New York	\$0	\$1,730	Title I	The writing institutes are designed to establish models of best practices in writing instruction and to increase competency in the area of writing.

Consent Item G.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 June 18, 2013

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of May 2013:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-174806 TO 12-188330	\$352,150.32
09 00	N/A	\$0.00
12 06	N/A	\$0.00
13 00	12-174856 TO 12-181239	\$90,494.60
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39 / 21 08	12-174878 TO 12-182928	\$49,650.66
25 18	N/A	\$0.00
25 38	N/A	\$0.00
35-00	12-174880	\$483,315.35
40-00	12-180031 TO 12-187408	\$973.85
63 00	12-182929 TO 12-188331	\$6,004.85
		\$982,589.63

Student Body Warrants issued for the period of May 2013:

\$5,453.09

Payroll Warrant #'s beginning 10-227805 through 10-227855 and 10-682407 through 10-683194:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$2,828,783.41
06 00	\$811,955.54
12 06	\$22,560.38
13 00	\$83,719.88
25-18	\$0.00
63 00	\$160,943.55
\$3,907,962.76	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of May as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,896,005.48 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.2.2.
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Consent Item G.2.3. Approval/Ratification of Purchase Orders
 Prepared by Karl Christensen
 June 18, 2013

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of May 2013:

AMOUNT	LOCATION
\$ 38,767.53	PEPPER DRIVE SCHOOL
\$ 4,066.05	CARLTON HILLS SCHOOL
\$ 5,781.82	SYCAMORE CANYON SCH
\$ 10,472.52	PROSPECT AVENUE SCH
\$ 19,805.46	CAJON PARK SCHOOL
\$ 2,595.57	CHET F HARRITT SCH
\$ 12,807.48	CARLTON OAKS SCHOOL
\$ 6,120.37	RIO SECO SCHOOL
\$ 1,521.16	HILL CREEK SCHOOL
\$ 2,500.00	SUPERINTENDENT DEPT
\$ 8,363.07	BUSINESS SERVICES
\$ 2,455.94	HUMAN RESOURCES
\$ 2,164.32	SPECIAL EDUCATION
\$ 2,888.88	EDUCATIONAL SERVICES
\$ 2,548.80	DISTRICT LIBRARY
\$ 10,752.68	PROJECT SAFE
\$ 4,358.76	TECHNOLOGY SERVICES
\$ 103,526.54	MAINTENANCE
\$ 4,041.95	TRANSPORTATION
\$ 16,804.42	FACILITIES MODERNIZATION
\$ 7,761.43	WAREHOUSE
\$270,104.75	Total Purchase Orders – May 2013

RECOMMENDATION:

Administration recommends approval of purchase orders #121433 through #121610 issued May 1, 2013 through May 31, 2013.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$270,104.75 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.2.3.
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LOCATION LIST 2012-13

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

M = Monthly Blanket
A = Annual Blanket
L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF MAY 2013

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
120026	07/03/12	03	UNITED STATES POSTAL SERVICE POSTAGE USAGE FOR DISTRICT	097	ANNUAL AGREEMENT INCREASED ANNUAL AGREEMENT NEW TOTAL	\$20,000.00 \$5,000.00 \$25,000.00
120038	07/05/12	03	SPRINT DISTRICT PHONES	073	ANNUAL AGREEMENT INCREASED ANNUAL AGREEMENT NEW TOTAL	\$20,000.00 \$3,500.00 \$23,500.00
120067	07/05/12	03	KONICA MINOLTA BUSINESS COPIER IN PUBS	092	ANNUAL AGREEMENT INCREASED ANNUAL AGREEMENT NEW TOTAL	\$15,000.00 \$3,000.00 \$18,000.00
120112	07/06/12	03	THE SOCO GROUP UNLEADED FUEL FOR TECH DEPT	076	ANNUAL AGREEMENT INCREASED ANNUAL AGREEMENT NEW TOTAL	\$2,200.00 \$800.00 \$3,000.00
121505	05/15/13	03	SEA WORLD	006	FIELD TRIP ADMISSIONS MORE ATTENDED THAN ESTIMATED NEW TOTAL	\$720.00 \$174.00 \$894.00
121659	06/07/13	03	PARKWAY BOWL	002	FIELD TRIP ADMISSIONS MORE ATTENDED THAN ESTIMATED NEW TOTAL	\$1,106.30 \$295.90 \$1,402.20

PURCHASE ORDER LISTING - MAY 2013
BY SITE

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
121452	5/3/2013	3	SMART & FINAL	SUPPLIES	\$ 500.00	002	PEPPER DRIVE SCHOOL
121492	5/13/2013	3	W W GRAINGER INC	SUPPLIES	\$ 140.45	002	PEPPER DRIVE SCHOOL
121509	5/15/2013	3	SUPERINTENDENT OF SCHOOLS	SAFETY PATROL TRIP CHARGES	\$ 560.00	002	PEPPER DRIVE SCHOOL
121533	5/17/2013	3	FLORES, ART	DJ FOR SPRING FESTIVAL	\$ 175.00	002	PEPPER DRIVE SCHOOL
121534	5/17/2013	3	FLORES, ART	DJ FOR 8TH GRADE LUNCHEON	\$ 250.00	002	PEPPER DRIVE SCHOOL
121538	5/17/2013	6	LENOVO (UNITED STATES) INC.	COMPUTER	\$ 16,955.40	002	PEPPER DRIVE SCHOOL
121539	5/17/2013	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 699.79	002	PEPPER DRIVE SCHOOL
121557	5/22/2013	3	GOOD TIME PHOTO BOOTH	GRADUATION ACTIVITY	\$ 430.92	002	PEPPER DRIVE SCHOOL
121561	5/23/2013	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$ 6,730.68	002	PEPPER DRIVE SCHOOL
121575	5/29/2013	3	SCHOLASTIC CLASSROOM AND	CLASSROOM MATERIALS	\$ 2,771.51	002	PEPPER DRIVE SCHOOL
121582	5/29/2013	6	APPLE COMPUTER INC	iPADS	\$ 8,324.28	002	PEPPER DRIVE SCHOOL
121608	5/31/2013	3	WHALEY HOUSE	ADMISSIONS	\$ 311.50	002	PEPPER DRIVE SCHOOL
121609	5/31/2013	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$ 568.00	002	PEPPER DRIVE SCHOOL
121610	5/31/2013	3	GUARDIAN ANGELS CHURCH	RENTAL FEES FOR 8TH GR PROMO.	\$ 350.00	002	PEPPER DRIVE SCHOOL
					TOTAL \$ 38,767.53		PEPPER DRIVE SCHOOL
121441	5/1/2013	3	DYNAMIC MEASUREMENT GROUP	DIEBELS REPORTING DATA	\$ 187.00	003	CARLTON HILLS SCHOOL
121456	5/3/2013	3	STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 605.82	003	CARLTON HILLS SCHOOL
121495	5/14/2013	3	AMAZON.COM	EDUCATIONAL SUPPLIES	\$ 75.55	003	CARLTON HILLS SCHOOL
121496	5/14/2013	3	BIO CORPORATION	SCIENCE MATERIALS - CH	\$ 28.93	003	CARLTON HILLS SCHOOL
121546	5/20/2013	3	DELL MARKETING L.P.	LASER PRINTER	\$ 636.11	003	CARLTON HILLS SCHOOL
121549	5/20/2013	3	BEARCOM WIRELESS	RADIO EQUIPMENT	\$ 637.20	003	CARLTON HILLS SCHOOL
121550	5/20/2013	3	TROXELL COMMUNICATIONS INC	EQUIPMENT REPLACEMENT PARTS	\$ 1,145.44	003	CARLTON HILLS SCHOOL
121594	5/31/2013	6	ASDEG	REGISTRATION FEES	\$ 50.00	003	CARLTON HILLS SCHOOL
121595	5/31/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 700.00	003	CARLTON HILLS SCHOOL
					TOTAL \$ 4,066.05		CARLTON HILLS SCHOOL
121442	5/2/2013	3	IMAGESTUFF.COM	STUDENT INCENTIVES	\$ 61.79	004	SYCAMORE CANYON SCH
121444	5/2/2013	3	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	\$ 456.00	004	SYCAMORE CANYON SCH
121461	5/6/2013	3	SAN DIEGO NAT'L HISTORY MUSEUM	ASSEMBLY FEES	\$ 155.00	004	SYCAMORE CANYON SCH
121468	5/7/2013	25 18	APPLE COMPUTER INC	ELECTRONIC EQUIPMENT	\$ 3,249.60	004	SYCAMORE CANYON SCH
121519	5/17/2013	3	SEHI/PROCOMP COMPUTER PRODUCTS	NOTEBOOK	\$ 747.04	004	SYCAMORE CANYON SCH
121559	5/22/2013	3	HERITAGE TOURS OF SAN DIEGO	ADMISSIONS	\$ 581.00	004	SYCAMORE CANYON SCH
121560	5/22/2013	3	MAINTEX INC	CUSTODIAL SUPPLIES - SUMMER	\$ 172.39	004	SYCAMORE CANYON SCH
121571	5/24/2013	3	INSIGHT SYSTEMS EXCHANGE	COMPUTER	\$ 359.00	004	SYCAMORE CANYON SCH
					TOTAL \$ 5,781.82		SYCAMORE CANYON SCH

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121464	5/6/2013	6	PRINCIPAL CENTER (THE)	REGISTRATION FEES	\$	199.00	005	PROSPECT AVENUE SCH
121465	5/6/2013	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$	612.00	005	PROSPECT AVENUE SCH
121489	5/10/2013	3	SIGNS DIRECT	SIGN MATERIALS - PA	\$	120.13	005	PROSPECT AVENUE SCH
121494	5/14/2013	3	AWARDS BY NAVAJO	AWARDS	\$	97.02	005	PROSPECT AVENUE SCH
121516	5/15/2013	6	LENOVO (UNITED STATES) INC.	LAPTOPS	\$	2,422.20	005	PROSPECT AVENUE SCH
121521	5/17/2013	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	677.71	005	PROSPECT AVENUE SCH
121522	5/17/2013	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	43.65	005	PROSPECT AVENUE SCH
121536	5/17/2013	6	ANSMAR PUBLISHERS INC	CLASSROOM MATERIALS	\$	116.42	005	PROSPECT AVENUE SCH
121537	5/17/2013	3	AQUATICA SAN DIEGO GRP PROG.	ADMISSIONS	\$	1,720.00	005	PROSPECT AVENUE SCH
121544	5/20/2013	6	SUPERINTENDENT OF SCHOOLS	SUBSCRIPTION SERVICES	\$	1,192.50	005	PROSPECT AVENUE SCH
121553	5/20/2013	6	APPLE COMPUTER INC	COMPUTER	\$	1,221.24	005	PROSPECT AVENUE SCH
121555	5/22/2013	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	100.00	005	PROSPECT AVENUE SCH
121562	5/23/2013	6	SCHOLASTIC BOOK CLUBS INC	BOOK CLUB ORDER - PA	\$	1,500.38	005	PROSPECT AVENUE SCH
121567	5/23/2013	3	ZOOLOGICAL SOCIETY OF	ADMISSIONS	\$	170.00	005	PROSPECT AVENUE SCH
121568	5/23/2013	3	SCHOOL OUTFITTERS	PE EQUIPMENT	\$	280.27	005	PROSPECT AVENUE SCH
					TOTAL	\$ 10,472.52		PROSPECT AVENUE SCH
121469	5/7/2013	3	CHRISTIAN YOUTH THEATER	ADMISSIONS	\$	798.00	006	CAJON PARK SCHOOL
121503	5/15/2013	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$	960.00	006	CAJON PARK SCHOOL
121504	5/15/2013	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$	1,230.00	006	CAJON PARK SCHOOL
121505	5/15/2013	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$	720.00	006	CAJON PARK SCHOOL
121506	5/15/2013	3	US GAMES	P.E. SUPPLIES	\$	131.52	006	CAJON PARK SCHOOL
121510	5/15/2013	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$	632.00	006	CAJON PARK SCHOOL
121511	5/15/2013	3	WALT DISNEY WORLD TICKETING	ADMISSIONS	\$	9,010.00	006	CAJON PARK SCHOOL
121512	5/15/2013	3	MANSION GROVE HOUSE LLC	P. E. EQUIPMENT	\$	349.28	006	CAJON PARK SCHOOL
121542	5/20/2013	3	INSIGHT SYSTEMS EXCHANGE	COMPUTERS	\$	986.24	006	CAJON PARK SCHOOL
121543	5/20/2013	3	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$	475.09	006	CAJON PARK SCHOOL
121547	5/20/2013	6	INSIGHT SYSTEMS EXCHANGE	COMPUTERS	\$	986.24	006	CAJON PARK SCHOOL
121548	5/20/2013	6	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$	475.09	006	CAJON PARK SCHOOL
121596	5/31/2013	3	SUNDANCE STAGE LINES	TRANSPORTATION TO DISNEYLAND	\$	3,052.00	006	CAJON PARK SCHOOL
					TOTAL	\$ 19,805.46		CAJON PARK SCHOOL
121450	5/2/2013	6	ASDEG	ADMISSIONS	\$	50.00	007	CHET F HARRITT SCH
121477	5/9/2013	3	SUNDANCE STAGE LINES	TRANSPORTATION TO DISNEYLAND	\$	1,110.00	007	CHET F HARRITT SCH
121493	5/13/2013	6	INSECT LORE	SCIENCE MATERIALS	\$	75.45	007	CHET F HARRITT SCH
121507	5/15/2013	6	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS	\$	150.00	007	CHET F HARRITT SCH
121508	5/15/2013	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	104.12	007	CHET F HARRITT SCH
121535	5/17/2013	3	EXPRESSIONS DANCE & MOVEMT CTR	DANCE CLASSES - CFH	\$	800.00	007	CHET F HARRITT SCH
121540	5/17/2013	3	US SCHOOL SUPPLY INC	STUDENT INCENTIVES	\$	211.00	007	CHET F HARRITT SCH

121572	5/28/2013	3	MLENAR, JEANIE	CLASSROOM MATERIALS	\$ 95.00	007	CHET F HARRITT SCH
					TOTAL \$ 2,595.57		CHET F HARRITT SCH
121453	5/3/2013	3	WALT DISNEY WORLD TICKETING	ADMISSIONS	\$ 7,498.00	008	CARLTON OAKS SCHOOL
121454	5/3/2013	3	AQUATICA SAN DIEGO GRP PROG.	ADMISSIONS	\$ 3,325.00	008	CARLTON OAKS SCHOOL
121470	5/7/2013	3	SAN DIEGO NAT'L HISTORY MUSEUM	ASSEMBLY FEES	\$ 290.00	008	CARLTON OAKS SCHOOL
121473	5/8/2013	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$ 870.00	008	CARLTON OAKS SCHOOL
121523	5/17/2013	3	TASSEL DEPOT	GRADUATION MATERIALS	\$ 295.00	008	CARLTON OAKS SCHOOL
121574	5/29/2013	3	REUBEN H FLEET SCIENCE CENTER	ASSEMBLY FEES	\$ 529.48	008	CARLTON OAKS SCHOOL
					TOTAL \$ 12,807.48		CARLTON OAKS SCHOOL
121439	5/1/2013	3	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$ 196.70	009	RIO SECO SCHOOL
121440	5/1/2013	3	TROXELL COMMUNICATIONS INC	ELECTRONIC EQUIPMENT	\$ 459.00	009	RIO SECO SCHOOL
121472	5/8/2013	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$ 660.00	009	RIO SECO SCHOOL
121474	5/9/2013	6	LENOVO (UNITED STATES) INC.	LAPTOP	\$ 856.20	009	RIO SECO SCHOOL
121513	5/15/2013	3	EL CAJON NAMEPLATE	AWARDS	\$ 87.48	009	RIO SECO SCHOOL
121524	5/17/2013	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$ 780.00	009	RIO SECO SCHOOL
121526	5/17/2013	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$ 588.00	009	RIO SECO SCHOOL
121551	5/20/2013	3	BLUE 84 SPIRIT	T-SHIRTS	\$ 424.19	009	RIO SECO SCHOOL
121593	5/30/2013	3	RIO SECO PTSA	PTSA FUNDS	\$ 2,068.80	009	RIO SECO SCHOOL
					TOTAL \$ 6,120.37		RIO SECO SCHOOL
121445	5/2/2013	3	ASDEG	ADMISSIONS	\$ 50.00	010	HILL CREEK SCHOOL
121488	5/10/2013	3	COUNTRY MEATS.COM	FUNDRAISER - HC	\$ 712.00	010	HILL CREEK SCHOOL
121490	5/10/2013	3	JONES SCHOOL SUPPLY CO INC	AWARD - HC	\$ 33.96	010	HILL CREEK SCHOOL
121563	5/23/2013	3	COUNTRY MEATS.COM	FUNDRAISER - HC	\$ 725.20	010	HILL CREEK SCHOOL
					TOTAL \$ 1,521.16		HILL CREEK SCHOOL
121447	5/2/2013	3	SANTEE CHAMBER OF COMMERCE	ADVERTISEMENT	\$ 2,500.00	062	SUPERINTENDENT DEPT
					TOTAL \$ 2,500.00		SUPERINTENDENT DEPT
121475	5/9/2013	3	6 OFFICEMAX CONTRACT INC	OFFICE SUPPLIES	\$ 2,614.84	064	BUSINESS SERVICES
121476	5/9/2013	3	6 OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 4,401.53	064	BUSINESS SERVICES
121573	5/29/2013	3	NEOPOST, INC.	MAIL EQUIPMENT SUPPLIES	\$ 260.47	064	BUSINESS SERVICES
121576	5/29/2013	3	EMPLOYMENT DEVELOPMENT DEPT.	LOCAL EXPERIENCE CHARGE	\$ 994.83	064	BUSINESS SERVICES
121577	5/29/2013	40	BEST BEST & KRIEGER LLP	SDG&E DISTR. GENERATED RATE	\$ 26.80	064	BUSINESS SERVICES
121578	5/29/2013	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERIES	\$ 64.60	064	BUSINESS SERVICES
					TOTAL \$ 8,363.07		BUSINESS SERVICES
121518	5/17/2013	3	STAPLES ADVANTAGE	EQUIPMENT FOR PRINTER	\$ 55.07	065	HUMAN RESOURCES
121558	5/22/2013	3	SCSEBA	COBRA PAYMENT	\$ 1,075.26	065	HUMAN RESOURCES
121570	5/24/2013	3	AWARDS BY NAVAJO	AWARDS	\$ 1,325.61	065	HUMAN RESOURCES
					TOTAL \$ 2,455.94		HUMAN RESOURCES

121457	5/3/2013	6	PEARSON	EDUCATIONAL MATERIALS	\$ 2,087.77	067	SPECIAL EDUCATION
121485	5/10/2013	6	OFFICIA IMAGING	SEMI-ANNUAL AGREEMENT	\$ 76.55	067	SPECIAL EDUCATION
					TOTAL \$	2,164.32	SPECIAL EDUCATION
121448	5/2/2013	3	HEINEMANN	CLASSROOM MATERIALS	\$ 2,782.38	069	EDUCATIONAL SERVICES
121556	5/22/2013	6	ALLIANCE FOR AFRICAN	CONSULTANT SERVICES	\$ 106.50	069	EDUCATIONAL SERVICES
					TOTAL \$	2,888.88	EDUCATIONAL SERVICES
121514	5/15/2013	6	CAPSTONE PRESS	LIBRARY BOOKS	\$ 2,289.60	071	DISTRICT LIBRARY
121515	5/15/2013	6	CAPSTONE PRESS	LIBRARY BOOKS - HC	\$ 259.20	071	DISTRICT LIBRARY
					TOTAL \$	2,548.80	DISTRICT LIBRARY
121463	5/6/2013	63	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR PROJ. SAFE	\$ 879.57	072	PROJECT SAFE
121466	5/7/2013	63	KROEGER, INC	SUPPLIES FOR PROJ. SAFE	\$ 287.24	072	PROJECT SAFE
121527	5/17/2013	63	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR YALE	\$ 2,175.01	072	PROJECT SAFE
121531	5/17/2013	63	ADVERTISING EDGE INC	T-SHIRTS	\$ 547.73	072	PROJECT SAFE
121532	5/17/2013	63	AMAZON.COM	SUPPLIES/MATERIALS FOR YALE	\$ 434.92	072	PROJECT SAFE
121541	5/20/2013	63	LAKESHORE LEARNING MATERIALS	STORAGE CART FOR PROJECT SAFE	\$ 244.77	072	PROJECT SAFE
121552	5/20/2013	63	AMERICAN EXPRESS	PROJECT SAFE SUPPLIES	\$ 4,224.84	072	PROJECT SAFE
121564	5/23/2013	6	MAD SCIENCE OF SAN DIEGO	ASES PROGRAM	\$ 1,958.60	072	PROJECT SAFE
					TOTAL \$	10,752.68	PROJECT SAFE
121446	5/2/2013	3	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$ 10.57	073	TECHNOLOGY SERVICES
121491	5/10/2013	3	LENOVO (UNITED STATES) INC.	NOTEBOOK	\$ 1,188.19	073	TECHNOLOGY SERVICES
121520	5/17/2013	3	TECH4LEARNING	SOFTWARE	\$ 3,160.00	073	TECHNOLOGY SERVICES
					TOTAL \$	4,358.76	TECHNOLOGY SERVICES
121433	5/1/2013	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - CP	\$ 9.97	075	MAINTENANCE
121434	5/1/2013	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - HC	\$ 9.81	075	MAINTENANCE
121435	5/1/2013	3	LAKESIDE EQUIPMENT SALES AND	EQUIP. RENTAL - CP FIELD GRANT	\$ 1,303.23	075	MAINTENANCE
121436	5/1/2013	6	MAINTEX INC	PLUMBING SUPPLIES - DO/ERC	\$ 22.67	075	MAINTENANCE
121437	5/1/2013	3	QUALITY LIFT TRUCKS	EQUIPMENT RENTALS	\$ 1,326.21	075	MAINTENANCE
121438	5/1/2013	3	WHOLESALE JOE THE VACUUM KING	VACUUMS	\$ 3,442.50	075	MAINTENANCE
121458	5/6/2013	6	AMERICAN TIME & SIGNAL	ELECTRICAL SUPPLIES - PD	\$ 2,492.83	075	MAINTENANCE
121459	5/6/2013	6	SAFE-T-LITE	SIGN SUPPLIES - CO	\$ 207.10	075	MAINTENANCE
121460	5/6/2013	6	SAFE-T-LITE	SIGN SUPPLIES - PA	\$ 687.79	075	MAINTENANCE
121471	5/8/2013	14	ANGUS ASPHALT, INC.	ASPHALT REPAIRS	\$ 83,247.00	075	MAINTENANCE
121565	5/23/2013	6	THYSSENKRUPP ELEVATOR CORP.	ELEVATOR REPAIRS - HC	\$ 839.50	075	MAINTENANCE
121566	5/23/2013	3	EL CAJON PLUMBING & HEATING	PLUMBING SUPPLIES - PD	\$ 382.87	075	MAINTENANCE
121581	5/29/2013	40	GREENEARTH WINDOW CLEANING	SOLAR PANEL CLEANING - HC	\$ 2,860.00	075	MAINTENANCE
121597	5/31/2013	6	DAVE BANG ASSOCIATES INC	MAINTENANCE SUPPLIES - HC	\$ 3,543.10	075	MAINTENANCE
121598	5/31/2013	6	THYSSENKRUPP ELEVATOR CORP.	ELEVATOR REPAIRS - CP	\$ 260.25	075	MAINTENANCE

121599	5/31/2013	6	COMPETITIVE METALS INC	HARDWARE/DOOR, LOCK SUP'S-CO	\$	37.40	075	MAINTENANCE
121600	5/31/2013	6	BACKFLOW SERVICES	ANNUAL BACKFLOW TESTING - CP	\$	150.00	075	MAINTENANCE
121601	5/31/2013	21 39	PORTABLE STORAGE CORP	PORTABLE UNIT MOVE - PD	\$	167.00	075	MAINTENANCE
121602	5/31/2013	6	DRAIN PROS INC	PLUMBING REPAIR SVC - CP	\$	965.00	075	MAINTENANCE
121603	5/31/2013	6	DRAIN PROS INC	PLUMBING REPAIR SVC - RS	\$	395.00	075	MAINTENANCE
121604	5/31/2013	6	DRAIN PROS INC	PLUMBING REPAIR SVC - CP	\$	395.00	075	MAINTENANCE
121605	5/31/2013	3	DIXIELINE LUMBER COMPANY	ON-SITE BLDG REPAIR SUP'S - CO	\$	27.24	075	MAINTENANCE
121606	5/31/2013	6	R&R CONTROLS, INC.	HVAC SERVICES	\$	655.00	075	MAINTENANCE
121607	5/31/2013	6	W W GRAINGER INC	SAFETY SUPPLIES - STOCK	\$	100.07	075	MAINTENANCE
					TOTAL	\$ 103,526.54		MAINTENANCE
121497	5/14/2013	6	TIRE CENTERS, LLC	BUS REPAIRS & MAINTENANCE	\$	541.92	076	TRANSPORTATION
121498	5/14/2013	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$	852.55	076	TRANSPORTATION
121499	5/14/2013	6	MASON'S SAW & LAWNMOWER	EQUIPMENT REPAIRS	\$	32.85	076	TRANSPORTATION
121500	5/14/2013	6	AUTO ZONE	BUS REPAIRS & MAINTENANCE	\$	122.01	076	TRANSPORTATION
121501	5/14/2013	6	EXPRESS PERFORMANCE CENTER	BUS REPAIRS & MAINTENANCE	\$	89.50	076	TRANSPORTATION
121502	5/14/2013	6	INLAND KENWORTH (US) INC.	BUS REPAIRS & MAINTENANCE	\$	145.01	076	TRANSPORTATION
121517	5/15/2013	6	WORLDWIDE VINYL	BUS REPAIRS & MAINTENANCE	\$	53.41	076	TRANSPORTATION
121583	5/30/2013	6	TIRE CENTERS, LLC	BUS REPAIRS & MAINTENANCE	\$	593.31	076	TRANSPORTATION
121584	5/30/2013	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$	54.54	076	TRANSPORTATION
121585	5/30/2013	6	COUNTY MOTOR PARTS CO INC	BUS REPAIRS & MAINTENANCE	\$	112.70	076	TRANSPORTATION
121586	5/30/2013	6	SCHOOL BUS PARTS COMPANY	BUS REPAIRS & MAINTENANCE	\$	480.25	076	TRANSPORTATION
121587	5/30/2013	6	INLAND KENWORTH (US) INC.	BUS REPAIRS & MAINTENANCE	\$	165.58	076	TRANSPORTATION
121588	5/30/2013	6	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$	35.74	076	TRANSPORTATION
121589	5/30/2013	6	PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$	350.00	076	TRANSPORTATION
121590	5/30/2013	6	VALLEY TRACTOR & EQUIPMENT	MISC. REPAIRS & MAINTENANCE	\$	291.36	076	TRANSPORTATION
121591	5/30/2013	6	ASBURY ENVIRONMENTAL SERVICES	HAZARDOUS WASTE REMOVAL	\$	20.00	076	TRANSPORTATION
121592	5/30/2013	6	MASON'S SAW & LAWNMOWER	MISC.REPAIRS & MAINTENANCE	\$	101.22	076	TRANSPORTATION
					TOTAL	\$ 4,041.95		TRANSPORTATION
121462	5/6/2013	21 39	ESCONDIDO REPROGRAPHICS	LG FORMAT PRINTING COSTS - CFH	\$	371.66	077	FACILITIES MODERNIZATION
121579	5/29/2013	21 39	ADVANCE COMMUNICATIONS CABLING	MDF RELOCATION FOR PD 10-CR	\$	14,220.00	077	FACILITIES MODERNIZATION
121580	5/29/2013	21 39	BLUEPRINT TECHNOLOGIES	PHONE SWITCH RELOCATION - PD10	\$	2,212.76	077	FACILITIES MODERNIZATION
					TOTAL	\$ 16,804.42		FACILITIES MODERNIZATION
121449	5/2/2013	3	CLEANSOURCE	STORES SUPPLIES	\$	629.86	078	WAREHOUSE
121451	5/2/2013	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	283.50	078	WAREHOUSE
121455	5/3/2013	3	UFO-UPHOLSTERY FABRIC OUTLET	STORES SUPPLIES	\$	359.00	078	WAREHOUSE
121467	5/7/2013	3	MEDCO COMPANY	STORES SUPPLIES	\$	59.94	078	WAREHOUSE
121478	5/9/2013	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	438.48	078	WAREHOUSE

121479	5/9/2013	3	OFFICE DEPOT INC	STORES SUPPLIES	\$	605.66	078	WAREHOUSE
121480	5/9/2013	3	US GAMES	STORES SUPPLIES	\$	187.92	078	WAREHOUSE
121481	5/9/2013	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	841.05	078	WAREHOUSE
121482	5/9/2013	3	TEMPO MEDICAL PRODUCTS, LLC	STORES SUPPLIES	\$	233.28	078	WAREHOUSE
121483	5/10/2013	3	MAINTEX INC	STORES SUPPLIES	\$	1,065.64	078	WAREHOUSE
121484	5/10/2013	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	92.34	078	WAREHOUSE
121486	5/10/2013	3	P&R PAPER SUPPLY CO INC	STORES SUPPLIES	\$	280.58	078	WAREHOUSE
121487	5/10/2013	3	WHOLESALE JOE THE VACUUM KING	STORES SUPPLIES	\$	809.46	078	WAREHOUSE
121528	5/17/2013	3	SCHOOL HEALTH CORPORATION	STORES SUPPLIES	\$	188.24	078	WAREHOUSE
121529	5/17/2013	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	710.10	078	WAREHOUSE
121530	5/17/2013	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	374.98	078	WAREHOUSE
121545	5/20/2013	3	SPIRAL BINDING CO INC	STORES SUPPLIES	\$	142.13	078	WAREHOUSE
121554	5/21/2013	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	159.30	078	WAREHOUSE
121569	5/23/2013	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	299.97	078	WAREHOUSE
					TOTAL \$	7,761.43		WAREHOUSE
						\$ 540,209.50		

Consent Item G.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
June 18, 2013

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22298 through #22299 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$565.51 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.2.4.
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SANTEE SCHOOL DISTRICT
 REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
06/03/13	22298	Garden Fresh Restaurant Corp	Paid for Out of Project Safe Fundraiser	460.55
06/07/13	22299	Walmart	Lorene Foster Children's Fund	100.00

Total Checks Written \$560.55

Bank Fees 4.96

Total to be Reimbursed \$565.51

Consent Item G.2.5 Acceptance of Donations
 Prepared by Karl Christensen
 June 18, 2013

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Gift Card for Purchasing Emergency Supplies and Attendance Incentives	\$200.00	Target (Santee)	Carlton Hills School
Funds to Support the Instructional Program for Primary Grade Levels	\$200.00	Mr. and Mrs. Persky	PRIDE Academy
TOTAL DONATIONS RECEIVED	\$400.00		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District and authorization to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations above are valued at \$400.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.2.5.
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BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.2.6.
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Consultant / General Service Provider Report
 June 18, 2013

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Coast Music Therapy	General Service Provider	Music Assisted Learning Curriculum	7/1/13 - 6/30/14	\$125/hour-Not To Exceed \$1,500	Special Education	Independent Contractor
Camfel Productions	General Service Provider	Anti-Bullying Presentation	9/16/13 - 9/20/13	\$3,800 (8 presentations - CP, CH, CO, HC, PD, PA, RS, SC)	Site Budgets	Independent Contractor
DJ Rudy Taitague	General Service Provider	DJ Services - CFH Jr. High Dance at COCC	06/12/13	\$150 for 3 hours of service	CFH	Independent Contractor

Consent Item G.2.7. Approval/Ratification of Annual Agreements for 2013-14
Prepared by Karl Christensen
June 18, 2013

BACKGROUND:

Attached is a list of annual agreements presented for the Board's information and approval. These agreements are put into place and purchase orders are issued to make ongoing payments to vendors as expenses are incurred throughout the fiscal year. Administration has reviewed each annual agreement and solicited quotes where applicable. Additional quotes were not solicited for those items that are on a continuing lease or lease/purchase because those items were received on a multi-year agreement.

RECOMMENDATION:

It is recommended that the Board of Education provide approval/ratification of the attached listed annual agreements for 2013-14.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The estimated annual cost of each annual agreement is attached and the total of all annual agreements listed is \$2,327,148.91

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.2.7.
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Annual and/or Continuous Agreements for 2013/2014

The following list consists of annual and/or continuous agreements for the 2013-14 school year.

Updated June 11, 2013

Vendor	Description	Department	Approximate Cost
24-Hour Elevator	Bi-Annual Inspection of Wheelchair Lifts at CP, SC, CH, and PA	M&O	\$ 400.00
24-Hour Elevator	Elevator Maintenance Agreements for CP, CH, CO, HC & RS 2-Story Bldgs, Includes inspections	M&O	\$ 7,200.00
ACSA	Membership Dues	Business	\$ 1,305.31
Air Filter Products	Air Filters	M&O	\$ 6,000.00
All City Pest Control	Pest Control Services	M&O	\$ 2,000.00
Amazon.com	Misc. Purchases for Project Safe	Proj Safe	\$ 3,000.00
Amazon.com	Misc. Purchases for Yale	Yale	\$ 3,000.00
American Messaging	Main Duty Pager	M&O	\$ 135.00
AT&T / Calnet 2 – Access Line	Phone Service - Access Lines	Technology	\$ 18,950.00
AT&T / Calnet 2 – C60 Acct.	Phone Service - C60	Technology	\$ 29,450.00
Backflow Services	Annual Testing	M&O	\$ 6,000.00
Baker Printing	Printing Services	Publications	\$ 500.00
Calico Software Systems	Spedforms Web IEP/ Evaluations	Special Ed	\$ 7,300.00
California Electric Supply (CES)	Electrical Supplies/Maint. Repairs/Pts	M&O	\$ 5,000.00
California School Boards Association	CSBA Membership Dues and Education Legal Alliance Membership Dues	Board	\$ 10,275.00
California School Boards Association	GAMUT Subscription	Superintendent	\$ 2,500.00
Canon Business Solutions, Inc.	Maintenance Agreements - All Sites	Business	\$ 14,500.00
Canon Business Solutions, Inc.	Maint. Agreement-State Pre-Sch. @ Pride Academy	Business	\$ 120.00
Canon Financial Services	Yr 4 of 5-yr Lease Agreement - Copier Located in Bus Svcs	Business	\$ 2,944.92
CASBO Professional Developmt	Membership Dues	Business	\$ 545.00
City of Santee	Crossing Guards	Business	\$ 15,000.00
Clark Security	Hardware for Locks & Doors	M&O	\$ 5,000.00
Climatec	HVAC Supplies	M&O	\$ 6,000.00
Coalition for Adequate School Housing (CASH)	CASH Membership Dues (Due April 2012)	Business	\$ 450.00
Companion Corporation	On-Line Subscription Services for all nine site libraries	Ed Services	\$ 11,479.00
Competitive Metals	Maintenance Supplies	M&O	\$ 1,000.00
Computer Protection Tech. Due 6-1-14	Equipment Maint. Agreement	Technology	\$ 2,560.00
Core Technology	CTC Bridge Software & Support	Technology	\$ 594.00
County Schools Svc Fund	Ed-Join	Human Resources	\$ 776.38
Cox Communications	Cox Data Network	Technology	\$ 44,194.00
Curriculum Associates	Instructional Support	Ed Services	\$ 8,346.00
Datel Systems (3-yr agreement) Renewal Due 2013-14 (June 2014)	Baracuda Systems Back-Up	Technology	\$ 14,959.13
Datel Systems (3-yr agreement) Renewal Due 2013-14 (June 2014)	Baracuda Eset Anti-Virus System	Technology	\$ 13,140.00
Drain Pros/USA Jetting	Plumbing Repair Services	M&O	\$ 8,000.00
Dunn Edwards	Paint Suppies	M&O	\$ 3,000.00
El Cajon Print & Copy	Special Printing Needs	Publications	\$ 1,500.00
ESGI	Licenses	Ed Services	\$ 7,000.00
Ewing	Irrigation Supplies	M&O	\$ 5,000.00
Fagen Friedman & Fulfroost	Legal Services	Human Resources	\$ 43,310.00
Ferguson	Maintenance & Repairs	M&O	\$ 3,000.00
Food 4 Less	Food & Misc. Purchases for Project Safe	Proj Safe	\$ 1,200.00
Food 4 Less	Food & Misc. Purchases for Yale	Yale	\$ 1,200.00
Frontline Placement (Aesop)	Aesop Substitute/Absence Svcs	Human Resources	\$ 7,869.60
G & K Services	Uniform Services for Transportation	M&O	\$ 1,100.00
G & K Services	Uniform Services for M&O	M&O	\$ 2,200.00
General Binding Corp.	Maint. Agreeemt for Laminator - CFH	Chet F. Harritt	\$ 348.00
General Binding Corp.	Maint. Agreeemt for Laminator - HC	Hill Creek	\$ 839.72
General Binding Corp.	Maint. Agreeemt for Laminator - SC	Sycamore Cyn	\$ 465.00
Gravel 'N Grit	Grounds Supplies	M&O	\$ 8,000.00
Grossmont Union HS Dist.	Spanish Classes at Pride Academy	Ed Services	\$ 21,000.00

Annual and/or Continuous Agreements for 2013/2014

The following list consists of annual and/or continuous agreements for the 2013-14 school year.

Updated June 11, 2013

Vendor	Description	Department	Approximate Cost
GTC Systems, Inc.	VMWare Academic Basic Support	Technology	\$ 2,850.00
GTC Systems, Inc.	Professional Svcs – Citrex	Technology	\$ 2,850.00
Harland (Scantron) Due 2-1	Scanner Maintenance Agreement - Read-Head	Ed Services	\$ 1,500.00
Helix Water District	Water Service-PD	Business	\$ 24,000.00
Home Depot Commercial Account	Maintenance Supplies	M&O	\$ 9,250.00
Inland Pacific	Mulch	M&O	\$ 10,000.00
Johnstone Supply	HVAC Supplies	M&O	\$ 4,000.00
Josephson Institute of Ethics	Character Counts Membership for All Sites	Ed Services	\$ 1,000.00
Kimball Midwest	Maintenance Supplies	M&O	\$ 2,000.00
Konica Minolta Business	Maint. Agreemt for Copiers #1	Publications	\$ 12,000.00
Konica Minolta Business	Maint. Agreemt for Copiers #2	Publications	\$ 15,000.00
Konica Minolta Business	Maint. Agreemt for Copiers #3	Publications	\$ 5,000.00
Konica Minolta Business	Maint. Agreemt for Copiers #4	Publications	\$ 18,000.00
Konica Minolta Business	Maintenance Agreement for VI Prog.	Special Ed	\$ 650.00
Konica Minolta Business	Yr 3 of 5-Yr Maint. Agreemt for Copier located in Transportation	Transportation	\$ 100.00
Lowe's	Maintenance Supplies	M&O	\$ 5,000.00
Mercury Disposal Systems, Inc	Hazmat Disposal Services	M&O	\$ 1,500.00
Montgomery Hardware	Hardware for Locks & Doors	M&O	\$ 5,000.00
Neopost	Mailing Machine Rental	Warehouse	\$ 1,900.00
North County Educational Purchasing Consortium (NCEPC)	Annual Dues	Purchasing	\$ 200.00
Officia Imaging	Maintenance Agreement for VI Prog.	Special Ed	\$ 200.00
Pacwest Air Filter, LLC	Filters for HVAC Units	M&O	\$ 10,000.00
Padre Dam MWD	Water Service (For Entire District Except Pepper Drive)	Business	\$ 432,841.00
Padre Dam MWD	Water Service for CNS	CNS	\$ 4,042.00
Paper Plus	Publication Supplies	Publications	\$ 300.00
Pearson - Due on June 27	Power School	Technology	\$ 30,248.00
Regional Communication System	Radio Service Agreement	Transportation	\$ 14,326.00
Renaissance Learning Software	On-Line Subscription Services	Ed Services	\$ 31,124.16
San Diego City Schools	Fingerprinting Services	Human Resources	\$ 1,500.00
San Diego County Office of Education	VPN Billing – Maintenance	Technology	\$ 1,000.00
San Diego County School Boards Association	Membership Dues	Board	\$ 311.71
San Diego Gas & Electric	District-wide Gas and Electric Services - except HC	Business	\$ 786,114.00
San Diego Gas & Electric	Gas & Electric Services - HC	Business	\$ 23,353.00
San Diego Gas & Electric	Gas & Electric Services - CNS	CNS	\$ 39,193.00
Santee SD Security	District-wide Security Service	Business	\$ 53,500.00
School Dude – Begins 2-28-14	Work Order database	M&O	\$ 5,971.50
School Dude – Begins 8-1	IT Direct Service	Technology	\$ 3,000.00
School Innovations & Advocacy	Mandate Claim Preparation	Business	\$ 3,150.00
School Messenger / Reliance Communications	Parent Link Information 1-1-13 thru 12-31-13	Technology	\$ 16,765.00
School Services of California, Inc.	Fiscal Services	Business	\$ 3,550.00
Schoolwires – Begins 12-28	Power Pack - District-wide Software Licenses	Technology	\$ 13,750.00
Schwartz, Heidel, Sullivan	Legal Services	Business	\$ 6,000.00
SDMSD Heartbeat	Defibrillator Maintenance	Human Resources	\$ 392.50
Smart & Final	Food & Misc. Purchases for Project Safe	Proj Safe	\$ 6,000.00
Smart & Final	Food & Misc. Purchases for Yale	Yale	\$ 6,000.00
SoCo Group	Fuel for M & O	Transportation	\$ 35,000.00
SoCo Group	Fuel for Technology	Transportation	\$ 2,200.00
SoCo Group	Diesel Fuel	Transportation	\$ 50,000.00
SoCo Group	Unleaded Fuel	Transportation	\$ 60,000.00
Software House Int'l (SHI)	Educational Software for District	Technology	\$ 27,351.50
Southland Envelope	Envelope Printing	Publications	\$ 2,000.00
Sparkletts	Drinking Water for Project Safe	Business	\$ 230.00

Annual and/or Continuous Agreements for 2013/2014

The following list consists of annual and/or continuous agreements for the 2013-14 school year.

Updated June 11, 2013

Vendor	Description	Department	Approximate Cost
Sparkletts	Drinking Water for M&O	M&O	\$ 150.00
Sparkletts	Drinking Water for Pepper Drive	Pepper Drive	\$ 230.00
Sparkletts	Drinking Water for Pride Academy	Pride Academy	\$ 250.00
Sparkletts	Drinking Water for Sycamore Canyon	Sycamore Cyn	\$ 120.00
Sparkletts	Drinking Water for Departments located in District Office and ERC	Business	\$ 920.00
Spiral Binding Co. Inc.	Coil Binding Supplies	Publications	\$ 500.00
Sprint	Cell Phone Service for District	Technology	\$ 17,600.00
Standard Electronics	Annual Fire Alarm Testing	M&O	\$ 5,500.00
Standard Electronics	Service Calls to Sites	M&O	\$ 3,000.00
Standard Tel Networks	Mitel Telephone System Support	Technology	\$ 2,000.00
Standard Tel Networks	Xpress Care Renewal	Technology	\$ 1,800.00
State of California Dept. of Industrial Relations	Passenger Elevator Permit Costs - CP, CH, CO, HC, & RS	M&O	\$ 1,375.00
State of California Dept. of Industrial Relations	Wheelchair Lift Permit Costs - SC, CP, CH, PA	M&O	\$ 500.00
State of California DOJ	Fingerprinting Services	Human Resources	\$ 1,500.00
Superintendent of Schools	Business Cards	Publications	\$ 1,200.00
Thomas Industrial Water	Water Conditioning Services	Transportation	\$ 420.00
Trane US Inc.	HVAC Supplies	M&O	\$ 1,000.00
Unisource	Paper Supplies	Publications	\$ 30,000.00
US Bank	Yr 4 of 5-yr Lease Agreement - Riso Copier Located at Carlton Oaks	Business	\$ 3,335.60
US Bank	Yr 4 of 5-yr Lease Agreement - Riso Copier Located at Hill Creek	Business	\$ 2,880.68
US Postal Service	Annual Postage for District	Business	\$ 20,000.00
Valley Industrial Specialties	Plumbing Supplies	M&O	\$ 2,000.00
Vavrinek, Trine, Day & Co LLP	Audit Services	Business	\$ 21,500.00
W. W. Grainger	Maintenance Supplies	M&O	\$ 2,000.00
Waste Management	District-wide Refuse Removal	Business	\$ 53,240.00
Waste Management	Refuse Removal Services - CNS	CNS	\$ 1,761.00
Witt Co. for CIT Technology	Maint. Agreements/Overages - CH	Business	\$ 1,497.20

\$ 2,327,148.91

Consent Item G.2.8.
Prepared by Karl Christensen
June 18, 2013

Extension of Right of Entry Agreement with United States of America for Munitions Survey and Abatement on the Elliott Site

BACKGROUND:

The District currently owns approximately 15.50 acres on the eastern edge of the City of San Diego north of Highway 52 and west of Santee Lakes that is part of a larger 30,000+ acre area that was formerly used by the US Army and Marine Corps for live-fire artillery training and exercises. This area is known as East Elliott.

On October 2, 2012, the Board of Education approved a Right of Entry Agreement with the Department of the Army continue work to survey and abate munitions in this area. The Army requested execution of a Right of Entry Agreement to allow them to conduct a Remedial Investigation/Feasibility Study on the District's land. This work included geophysical surveys of the property looking for military munitions, disposing of unexploded ordinance by detonation, and collection of soils samples for chemical analysis.

The original Agreement contemplated the work to occur over a ninety (90) day period sometime between October 2012 and February 2013. The Department of the Army has requested an extension of the Right of Entry Agreement as their work has not yet been completed.

RECOMMENDATION:

It is recommended that the Board of Education approve the Extension of Right of Entry Agreement with United States of America for Munitions Survey and Abatement on the Elliott Site for a period not to exceed 12 months. It is expected that their work will occur over a ninety (90) day period sometime between August 2013 and February 2014.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.2.8.
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DACA09-9-12-338

**RIGHT OF ENTRY FOR
ENVIRONMENTAL ASSESSMENT AND RESPONSE**

Project/Installation or Activity:

Formerly Used Defense Site, Camp Elliott-East Elliott, J09CA006703

Tract Number or Other Property Identification: Evonn Avila, Santee School District, 9625 Cuyamaca Street, Santee, CA 92071

The undersigned, herein called the "Owner," in consideration for the mutual benefits of the work described below, hereby grants the UNITED STATES OF AMERICA, hereinafter called the "Government," a right-of-entry upon the following terms and conditions:

1. The Owner hereby grants to the Government an irrevocable and assignable right to enter in, on, over and across the land described in Exhibit A, for a period not to exceed 12 months, beginning with the date of the signing of this instrument, and terminating with the earlier of the completion of the remediation or the filing of a notice of termination in the local land records by the representative of the United States in charge of the Former Camp Elliott-East Elliott, for use by the United States, its representatives, agents, and contractors, and assigns, as a work area for environmental investigation and response; including the right to store, move, and remove equipment and supplies; perform geophysical surveys of property looking for military munitions, excavate subsurface anomalies, dispose of unexploded ordnance by detonation; investigate and collect soil and water well samples (if available); and perform any other such work which may be necessary and incident to the Government's use for the investigation and response on said lands; subject to existing easements for public roads and highways, public utilities, railroads and pipelines; reserving, however, to the landowner, their heirs, executors, administrators, successors and assigns, all such right, title, interest, and privilege as may be used and enjoyed without interfering with or abridging the rights and right-of-entry hereby acquired.
2. The Owner also grants the right to enter and exit over and across any other lands of the Owner as necessary to use the described lands for the purposes listed above.
3. All tools, equipment, and other property taken upon or placed upon the land by the Government shall remain the property of the Government and may be removed by the Government at any time within a reasonable period after the expiration of this permit of right-of-entry.
4. If any action of the Government's employees or agents, in the exercise of this right-of-entry, results in damage to the real property, the Government will, in its sole discretion, either repair such damage or make an appropriate settlement with the Owner. In no event shall such repair or settlement exceed the fair market value of the fee title to the real property at the time immediately preceding such damage. The Government's liability under this clause is subject to

the availability of appropriations for such payment, and nothing contained in this agreement may be considered as implying that Congress will at a later date appropriate funds sufficient to meet deficiencies. The provisions of this clause are without prejudice to any rights the Owner may have to make a claim under applicable laws for any damages other than those provided for herein.

5. The land affected by this permit or right of entry is located in San Diego County, State of California and is described as follows: Assessor Parcel Number 366-050-16-00.

WITNESS MY HAND AND SEAL this _____ day of _____, 2013.

Owner Signature

Date

Printed Name

Title

Telephone (Optional)

UNITED STATES OF AMERICA

By _____

Ann P. Volz
Chief, Arizona Asset Management Office
United States Army Corps of Engineers

Date

Consent Item G.2.9.
Prepared by Karl Christensen
June 18, 2013

Approval of Agreement with Keenan & Associates to
Administer Property & Liability Run Off Claims For
Incidents Occurring On or Before June 30, 2011

BACKGROUND:

On July 1, 2011, the District transferred Property & Liability insurance coverage from Southern California ReLIEF (“SoCAL ReLIEF”) to the San Diego County JPA (“JPA”). The JPA provides claims administration services as part of their overall bundle. Keenan & Associates (“Keenan”) provided Claims Administration services while the District was covered by SoCAL ReLIEF under a separate agreement. That agreement expired as of June 30, 2011.

The District has one remaining claim to be administered with Keenan & Associates for an incident that occurred prior to June 30, 2011. This claim was reported to the Board at the September 6, 2011 meeting and denied for submission to insurance review. Claims such as this one that are reported after expiration of coverage but that pertain to a time period when coverage was in force are referred to as “Runoff Claims.” Since the incident occurred while the District was covered through SoCAL ReLIEF, the claim was submitted through them. In order to do so, it is necessary to execute a separate agreement with Keenan & Associates to continue to administer the claim. Under the previous agreement with Keenan, the District paid hourly charges and expenses up to a maximum of \$15,000. Under this agreement, the hourly and expense rates are the same but there is no maximum amount.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with Keenan & Associates to Administer Property & Liability Run Off Claims through SoCAL ReLIEF for claims pertaining to incidents occurring on or before June 30, 2011.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The estimate for administration of this claim for 2013-14 is \$1,500. However, the exact amount will depend on the complexity and severity of Run Off claim(s).

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.2.9.
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**PROPERTY AND CASUALTY CLAIMS ADMINISTRATION SERVICES
AGREEMENT RENEWAL AMENDMENT No. 2**

This Amendment hereby amends the **Property and Casualty Run-Off Claims Administration Service Agreement** dated **July 1, 2011** (“Agreement”) by and between Keenan & Associates and **Santee School District** as follows (hereafter referred to collectively as “Parties”):

WHEREAS, the current term of the Agreement shall expire on **June 30, 2013**; and

WHEREAS, the Parties desire to continue their relationship subject to the terms and conditions outlined in the Agreement;

NOW, THEREFORE, the parties agree as follows:

1. The Agreement is hereby renewed for an additional **(1)** year term beginning on **July 1, 2013** and ending on **June 30, 2014** (“Renewal Term”).
2. Keenan’s fees for the period from **July 1, 2013** through **June 30, 2014** shall remain unchanged.
3. All remaining terms and conditions of the Agreement shall remain unchanged and in full force and effect during, and shall govern the conduct of the Parties during the Renewal Term.
4. The effective date of this amendment is **July 1, 2013**.
5. Each person signing this Amendment to the Agreement on behalf of a Party represents and warrants that he or she has the necessary authority to bind such Party and that this Amendment is binding on and enforceable against such Party.

Santee School District		Keenan & Associates	
Signature:		Signature:	
By:		By:	Steven V. Moccardini
Title:		Title:	Vice President
Address:		Address:	2355 Crenshaw Blvd., Ste. 200
			310 212-0363-2624
Attention:		Attention:	Greg Trapp

**PROPERTY AND CASUALTY
RUN-OFF CLAIMS ADMINISTRATION SERVICES AGREEMENT**

This Property and Casualty Run-Off Claims Administration Services Agreement ("Agreement") is made and entered into by and between Santee School District ("Client") and Keenan & Associates ("Keenan"), as of July 1, 2011 ("Effective Date"). Client and Keenan are also referred to individually as a "party" and collectively as the "parties."

In consideration of the mutual obligations contained herein, the Parties agree as follows:

1. **TERM**

The term of this Agreement is from July 1, 2011 through June 30, 2012 ("Term") unless extended or terminated earlier as provided herein.

2. **KEENAN RESPONSIBILITIES AND SCOPE OF SERVICES**

A. Keenan shall provide Client with the services described in the attached Exhibits A that are checked below:

- | | |
|---|-------------------------------------|
| Exhibit A-1 – Administrative Services | <input checked="" type="checkbox"/> |
| Exhibit A-2 – Adjustment Services | <input checked="" type="checkbox"/> |
| Exhibit A-3 – Investigative Services | <input checked="" type="checkbox"/> |
| Exhibit A-4 – Additional Investigative Services | <input checked="" type="checkbox"/> |

A. The Run-Off Claims that are covered by this Agreement include all previously reported, open claims, as well as claims reported during the term of this contract, for which Client has financial responsibility as part of the coverage or insurance (the "Coverage") provided by the Insurance Policy or Memorandum of Coverage issued by Southern California Relief for the period July 1, 2010 to June 30, 2011. Such claims shall be referred to hereafter as "Run-Off Claims."

B. Keenan shall perform its obligations hereunder as an independent contractor and, except as specifically set forth in this Agreement, shall not be an employee, officer, agent or fiduciary of Client. Keenan shall be responsible for, and pay all of, its operating and personnel expenses.

C. Keenan's services are limited to the specific obligations described herein and Keenan is authorized to act on behalf of Client as expressly stated in this Agreement.

D. Keenan agrees to comply with all applicable State and Federal Laws that relate to the Coverage.

3. CLIENT'S DUTIES AND RESPONSIBILITIES

- A. Client shall retain final authority and responsibility to approve the resolution of all Run-Off Claims that are within the member retained limits and is responsible for all other aspects of the Coverage, except for the services to be provided by Keenan under this Agreement.
- B. Client shall provide Keenan with all applicable information in a timely manner so that Keenan can fulfill its obligations under this Agreement. Client certifies that all information provided to Keenan shall be complete, accurate and timely and that Keenan may rely upon such information without further investigation or review. Client understands and agrees that such information has not been audited by Keenan and Client shall remain liable for its accuracy.
- C. To the extent Keenan requires the assistance of Client's staff or any third parties who are assisting, advising or representing Client to fulfill its obligations hereunder, Client shall have its staff and these third parties assist Keenan.
- D. If a trust account is opened by Keenan on behalf of the Client, Client hereby agrees to fund such trust account and to maintain a minimum balance, during the Term of this Agreement, of at least an amount sufficient to ensure that there are sufficient funds available to pay all appropriate and properly submitted Claims. If Claims exceed the balance in the trust account Client shall be responsible for covering those Claims. Keenan agrees to notify the Client if there are any deficiencies in the minimum balance of the trust account when Claims exceed the account balance. All deficiencies in the minimum balances in the trust account are due and payable upon receipt of notice from Keenan. Client hereby agrees to provide funds to sufficiently fund the trust account in a timely manner. Keenan shall not, under any circumstances or occurrences, be responsible for funding any deficiencies in the trust account; nor, shall it be responsible for the payment of any appropriate and properly submitted Claims.
- E. Client acknowledges and agrees that Keenan will use its discretion in its role as Run-Off Claims administrator. In such capacity, Keenan shall have no responsibility or liability for actions taken or payments approved, unless it shall be determined that Keenan acted in willful misconduct or in a manner that was grossly negligent.
- F. Client understands that Keenan is not providing any legal, tax or accounting services or advice and agrees to seek the counsel of its own attorney on all legal issues or matters and consult with its own tax and accounting experts on all tax and accounting issues and matters relating to the Run-Off Services.

4. COMPENSATION

Keenan shall receive compensation for the services rendered under this Agreement as provided in the attached Exhibit B.

5. INSURANCE

Keenan shall procure and maintain during the term of this Agreement the following insurance coverages, and shall provide certificates of insurance to Client upon Client's request.

- A. Workers' Compensation: Coverage in conformance with the laws of the State of California and applicable federal laws;
- B. General Liability: Coverage (including motor vehicle operation) with a One Million Dollar (\$1,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability; and
- C. Errors and Omissions: Coverage with a One Million Dollar (\$1,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability.

6. INDEMNIFICATION

If either party breaches this Agreement, then the breaching party shall defend, indemnify and hold harmless the non-breaching party, its officers, agents and employees against all claims, losses, demands, actions, liabilities, and costs (including, without limitation, reasonable attorneys' fees and expenses) arising from such breach. In addition, if Keenan (i) becomes the subject of a subpoena or is otherwise compelled to testify or (ii) becomes the subject of a claim, demand, action or liability brought or asserted by any individual or entity other than the Client ("Third-Party Demand") relating to the Services and such Third-Party Demand is not a direct result of Keenan's negligence or willful misconduct, then Client shall defend, indemnify and hold Keenan harmless from all losses, payments, and expenses incurred by Keenan in resolving such Third-Party Demand.

7. LIMITATION OF LIABILITY

Notwithstanding anything to the contrary in this Agreement, in no event shall either party be liable for any punitive damages, fines, penalties, taxes or any indirect, incidental, or special damages incurred by the other party, its officers, employees, agents, contractors or consultants whether or not foreseeable and whether or not based in contract or tort claims or otherwise, arising out of or in connection with this Agreement even if advised of the possibility of such damage. Keenan's liability under this Agreement shall further be limited

to, and shall not exceed, the amount of its available insurance coverage, but not exceeding the limits of coverage outlined in Section 5.

8. DISPUTE RESOLUTION

- A. Disputes arising out of or relating to this Agreement, other agreements between the parties, or any other relationship involving Client and Keenan (whether occurring prior to, as part of, or after the signing of this Agreement) shall first be resolved by good faith negotiations between representatives of the parties with decision-making authority. If either party determines that the dispute cannot be resolved through informal negotiation then the dispute shall be submitted to non-binding mediation. The site of the mediation and the selection of a mediator shall be determined by mutual agreement of the parties. If the dispute is not resolved through mediation within sixty (60) days following the first notification of a request to mediate, then either party shall have the right to require the matter to be resolved by final and binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, or such other arbitration procedures as may be agreed to in writing by the Parties. Negotiation, mediation, and arbitration shall be the exclusive means of dispute resolution between Client and Keenan and their respective members, agents, employees and officers.
- B. Arbitration shall be before a single arbitrator in the County of Los Angeles, California. The Arbitrator shall apply the Federal Arbitration Act and California substantive law, and shall accompany the award with a reasoned opinion. The arbitrator shall have no authority to award punitive or other damages not measured by the prevailing party's actual damages. The prevailing party shall be entitled to an award of reasonable attorneys' fees. A judgment of any court having jurisdiction may be entered upon the award.
- C. Either party may apply to the arbitrator seeking injunctive relief until the arbitration award is rendered or the controversy is otherwise resolved. Either party also may, without waiving any remedy under this Agreement, seek from any court having jurisdiction any interim or provisional relief that is necessary to protect the rights or property of that party, pending the establishment of the arbitral tribunal (or pending the arbitral tribunal's determination of the merits of the controversy).

9. TERMINATION

- A. This Agreement may be terminated upon the occurrence of any of the following events:
 - i. By either party upon the dissolution or insolvency of either party;
 - ii. By either party following the filing of a bankruptcy petition by or against either party (if the petition is not dismissed within sixty (60) days in the case of an involuntary bankruptcy petition);

- iii. If the application of any law, rule, regulation, or court or administrative decision prohibits the continuation of this Agreement or would cause a penalty to either party if the Agreement is continued, and if the Agreement cannot be amended to conform to such law, rule, regulation, or court or administrative decision in a manner that would preserve the original intent of the parties with respect to their rights and duties under this Agreement; or
- iv. By the non-breaching party if a breach of this Agreement is not cured within thirty (30) days following receipt of written notice of the breach from the non-breaching party.
- v. Either party shall have the right to terminate at any time without cause or penalty upon sixty (60) days prior written notice to the other party.

B. If all Run-Off Claims are closed prior to the termination date of this Agreement, the Agreement shall terminate automatically as of the date the last Run-Off Claim is closed.

C. In the event of termination pursuant to Section 9A above, Keenan shall be paid for the full value of all services rendered through the date of termination.

D. If Client requests that Keenan continue to provide services under this Agreement after its expiration, Keenan may agree to provide services and the Agreement shall be extended on a month-to-month basis until terminated by either party. In such case, compensation shall be paid to Keenan on a monthly basis, under the then current rates.

10. **DISPOSITION OF FILES**

A. All files on each Run-Off Claim shall be the property of Client. However, Keenan shall be entitled to keep a copy of such files and documents as may be necessary to demonstrate its performance under this Agreement.

B. In the event of the expiration or termination of this Agreement, Keenan shall return all files to Client unless Client requests Keenan to continue to process any file(s), which file(s) Keenan will continue to process on a fee basis as negotiated.

11. **SOLICITATION OF EMPLOYEES**

Throughout the term of this Agreement and for one year following the termination date, Client shall not, without Keenan's prior written approval, solicit or employ directly or indirectly (whether as an employee, consultant or otherwise, or for itself or a third party) any then-current Keenan employee, contractor or consultant who performed work for Client under this Agreement.

12. MARKETING

Keenan may use Client's name in its representative client list. Keenan shall obtain Client's written consent before using Client's name for any other purpose.

13. OTHER RELATIONSHIPS

- A. Client also understands that Keenan or its affiliates may provide services for other entities that also participate in the same pool as Client and or maintain Coverage with Keenan for similar insurance needs and that Keenan may be separately compensated for those additional services. Such services may include, without limitation, providing similar services for other members of the pool or providing other services for insurers or reinsurers that may provide coverage under the pool.
- B. Client understands that Keenan or its affiliates may provide Client with other services or insurance coverage not provided in this Agreement and receives compensation related to such other services including, without limitation, loss control services, joint powers administration, insurance brokerage services, reinsurance, obtaining other reinsurance coverage for Client, Run-Off Claims administration, investigative services, financial processing and other related services.
- C. In the event a Run-Off Claim is reported to Keenan and it is determined that the claimants or cross-complainants are also clients of Keenan to whom Keenan is also committed to serve by contract, Keenan shall notify the Client of the actual or potential conflict of interest. In such event, Client shall either waive the conflict or retain the services of another investigator/adjuster to administer the Run-Off Claim, and Keenan shall assist the Client in obtaining such service.

14. GENERAL

- A. This Agreement, its recitals and all attached exhibits constitute the entire understanding of the parties related to the subject matter of the Agreement, and supersede all prior and collateral statements, presentations, communications, reports, agreements or understandings, if any, related to such matter(s).
- B. The obligations set forth in this Agreement other than Keenan's obligation to perform the Services and Client's responsibility to pay for the Services shall survive the expiration or termination of this Agreement. Nothing in this Section 14 shall, however, be interpreted as relieving Client of its obligation to pay for any Services rendered by Keenan prior to the termination date of this Agreement.
- C. If any person or entity attempts to pursue any claim or remedy based upon or arising in any way out of this agreement, to the extent such claim or remedy is permitted, then such person or entity shall be bound by the terms of this Agreement.

- D. No modifications or amendments to this Agreement shall be binding unless in writing and signed by authorized representatives from both parties. Any waiver or delay by a party in enforcing this Agreement shall not deprive that party of the right to take appropriate action at a later time or due to another breach. This Agreement shall be interpreted as if written jointly by the parties.
- E. Any provision determined by a court of competent jurisdiction to be partially or wholly invalid or unenforceable shall be severed from this Agreement and replaced by a valid and enforceable provision that most closely expresses the intention of the invalid or unenforceable provision. The severance of any such provision shall not affect the validity of the remaining provisions of this Agreement.
- F. Neither party shall be liable or deemed to be in default for any delay or failure in performance under this Agreement resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, power outages, failure of computer systems, machinery or supplies, vandalism, strikes, or other work interruptions or any similar or other cause beyond the reasonable control of either party. Each party shall make a good faith effort to perform under this Agreement in the event of any such circumstances, and shall resume full performance of its contract duties once the cause of the delay has abated.
- G. All payments and invoices are due and payable upon presentation by Keenan. In the event Client fails to pay any invoice within thirty days of presentation, Keenan shall be entitled to receive interest on such outstanding invoice from the date of presentation at the rate of (a) 1½ percent per month or (b) the maximum interest rate permitted by applicable law, whichever is lower.
- H. All notices hereunder shall be in writing and shall be sent to the parties at the addresses as set forth below, or to such other individual or address as a party may later designate. Notices shall be sent via personal delivery, courier service, United States mail (postage pre paid, return receipt requested), express mail service, electronic mail, or fax. Notice shall be effective when delivered, or if refused, when delivery is attempted. Notices delivered during non-working hours shall be deemed to be effective as of the next business day.

If the notice relates to a legal matter or dispute, a copy shall be sent to:

Keenan and Associates
2355 Crenshaw Blvd., Ste. 200
Torrance, CA 90501
Attn: Legal Department
Fax: (310) 533-0573

- I. This Agreement may be executed in counterparts and by fax signatures.

J. Each person signing this Agreement on behalf of a party represents and warrants that he or she has the necessary authority to bind such party and that this Agreement is binding on and enforceable against such party.

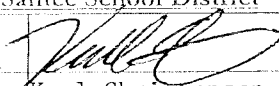

Santee School District		Keenan & Associates	
Signature:		Signature:	
By:	Karl Christensen	By:	Steven V. Moccardini
Title:	Asst. Superintendent	Title:	Vice President
Address:	9625 Cuyamaca Street	Address:	2355 Crenshaw Blvd., Ste. 200
	Santee, CA 92071		Torrance, CA 90501
Telephone:	(619) 258-2320	Telephone:	310 212-0363 ext. 2624
Fax:	(619) 258-2241	Fax:	310 212-0300
Attention:		Attention:	

EXHIBIT A-1
ADMINISTRATIVE SERVICES

1. Keenan agrees to provide, during the term of this Agreement, the following administrative services:
 - A. Provide Client a tabulated Monthly Status Report on all active Run-Off Claims, indicating the open or closed status of each reported Claim assigned to Keenan, the details of each Run-Off Claim, the payments during the month and the reserve status.
 - B. If requested by Client, Keenan shall establish a trust account from which Run-Off Claims that are within the member retained limits are paid. If an account has already been established on the Client's behalf, Keenan shall continue to maintain the account upon renewal of services. Keenan will provide transaction registers of all such expenditures. The Client will maintain a balance adequate to pay bills and expenditures, on a monthly basis from the account and will reimburse said account promptly on a monthly basis in the amount the account is depleted, as outlined in the Agreement.
 - C. Provide for the payment of Run-Off Claims, according to the guidelines given by Client, to the extent that there are funds available in Client's trust account.

EXHIBIT A-2
ADJUSTMENT SERVICES

- I. Keenan agrees to provide, during the term of this Agreement, the following adjustment services on each Claim:
 - A. The maintenance of a file on each Run-Off Claim reported to Keenan.
 - B. Periodic review and adjustment of reserves on all open Run-Off Claims.
 - C. Whenever investigation results in a determination that Client sustained a liability to a third party, Keenan shall process any such Run-Off Claim for settlement in accordance with the Coverage and instructions and policies of Client presented to Keenan in writing.
 - D. Investigate, evaluate and adjust all Run-Off Claims by a covered party in accordance with the terms of the Coverage.
 - E. Notification of Client's primary and excess coverage providers of all Run-Off Claims, which exceed Client's retained limit and maintenance of liaison between the Coverage providers and the Client on matters affecting the adjustment of such Run-Off Claims and seek reimbursements for loss in excess of retention or deductible.
 - F. Pursue and direct subrogation/third-party recovery against any party responsible or partially responsible for loss incurred by Client, in accordance with the terms of the "Memorandum of Coverage" or "Insurance Policy" and, if a recovery is successful, the reimbursement of any amounts (net of subrogation effort expenses) shall be made in inverse order, to the extent of each party's disbursement: first to the reinsurer; then to the pool where the Client is a member and then to the Client.
 - G. Recommendation of rejection of Run-Off Claims when appropriate pursuant to relevant provisions of Title 1, Division 3.6, Part 3, Chapter 2, of the Government Code of the State of California.
 - H. Attempt to obtain Release Agreements on behalf of Client in connection with the settlement of Run-Off Claims.
 - I. Retain defense and coverage counsel in accordance with approved guidelines for the Coverage. Files referred to counsel will be sent with the appropriate instructions to advise counsel of the steps which are being authorized. All legal bills are to be reviewed for the nature of the work performed and reasonableness of the time charged.

EXHIBIT A-3
INVESTIGATIVE SERVICES

1. Keenan agrees to provide, during the term of this Agreement, the following investigative services:
 - A. Receipt and examination of all reports of Run-Off Claims.
 - B. Initiate investigation through in-house review of Run-Off Claims, where the nature of the Claim warrants such investigation or when requested by Client; such investigation to include telephonic or written contact with claimant, witnesses, or employees of Client.
 - C. Provide a report to Client with the findings of such investigation and information regarding any potential for subrogation/third-party recovery.
 - D. Assignment to and monitoring of all experts, consultants and field investigators appropriate for the type of Claim presented.
2. Client shall make available to Keenan all employees of Client who are witnesses to an incident or accident or who have knowledge of the event or incident, which is the subject matter of a Run Off Claim. If possible, Client shall provide Keenan with photographs and engineering drawings or other descriptive material of all conditions of Client property which are alleged to be dangerous or that were damaged in the events which produced the Run Off Claim under investigation.

EXHIBIT A-4
ADDITIONAL INVESTIGATIVE SERVICES

1. If necessary to determine probable liability/damage or deny coverage of a Claim and if a third-party recovery is pursued, Keenan shall conduct additional investigation of such Run-Off Claims, where the nature of the Claim warrants such investigation or when requested by Client as follows:
 - A. Additional Investigative Services shall include additional contact with claimant, witnesses, or employees of Client, and other additional investigative services, such as professional photography, laboratory services, property damage appraisals, taking statements from witnesses away from the premises of Keenan, on-site investigation, copying material and other records, trial preparation and professional engineering services including, but not limited to, map preparation, accident reconstruction, material analysis and premises evaluation (collectively, "Additional Investigative Services").
2. Keenan agrees to manage and monitor the activities of any such vendors involved in the potential recovery and to assist them in the provision of such services.
3. Client agrees to pay for the cost of Additional Investigative Services. The invoice for such services shall be due and payable upon presentation. Client acknowledges that Additional Investigative Services may be provided by independent third-party vendors or by employees or affiliates of Keenan; provided that the rates charged by Keenan employees or affiliates shall be at market rates.

**EXHIBIT B
COMPENSATION**

1. Client agrees to pay Keenan fees calculated as follows:

A. For the period of July 1, 2011 – June 30, 2012:

V.P./A.V.P./Claims Manager -	\$ 90.00 per hour
Senior Claims Examiner -	\$ 85.00 per hour
Claims Examiner -	\$ 75.00 per hour
Expenses -	42% of hourly billings
Minimum per file charge	One hour

2. Invoices will be issued quarterly for fees for time and expense actually accrued, if any, and are due and payable upon receipt of the invoice.
3. Any balance not paid within thirty (30) days following the date on the invoice shall be deemed late. Interest on any late payment shall accrue as of the date of Keenan's original invoice at the rate of (a) 1½ percent per month, or (b) the maximum interest rate permitted by applicable law, whichever is lower. Keenan shall have the right to suspend its Services if any balance owed by Client is more than sixty (60) days late.

PLCA RENEWAL AMENDMENT

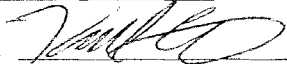
This Amendment hereby amends the Property and Casualty Run-Off Claims Administration Services Agreement dated July 1, 2011 ("Agreement") by and between Keenan & Associates and Santee School District as follows (hereafter referred to collectively as "Parties"):

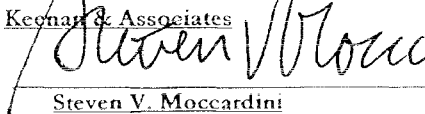
WHEREAS, the current term of the Agreement shall expire on June 30, 2012; and

WHEREAS, the Parties desire to continue their relationship subject to the terms and conditions outlined in the Agreement;

NOW, THEREFORE, the parties agree as follows:

1. The Agreement is hereby renewed for an additional one (1) year term beginning on July 1, 2012 and ending on June 30, 2013 ("Renewal Term").
2. Keenan's fees for the period July 1, 2012 through June 30, 2013 shall remain unchanged.
3. All remaining terms and conditions of the Agreement shall remain unchanged and in full force and effect during, and shall govern the conduct of the Parties during the Renewal Term.
4. The effective date of this amendment is July 1, 2012.
5. Each person signing this Amendment to the Agreement on behalf of a Party represents and warrants that he or she has the necessary authority to bind such Party and that this Amendment is binding on and enforceable against such Party.

Santee School District
Signature: 
By: Karl Christensen
Title: Assistant Superintendent
Address: 9625 Cuyamaca Street
Santee, CA 92071
Attention: Evonn Avila

Keenan & Associates
Signature: 
By: Steven V. Moccardini
Title: Vice President
Address: 2355 Crenshaw Blvd., Ste. 200
Torrance, CA 90501
Attention: _____

Consent Item G.3.2.

Approval of Medi-Cal Administrative Activities (MAA)
Agreement with Orange County Department of Education

Prepared by Minnie Malin
June 18, 2013

BACKGROUND:

This support services agreement for the Medi-Cal Administrative Activities (MAA) Program is renewable on an annual basis. The Orange County Department of Education serves as the local education consortium (LEC) agent for the southern region. The District is required to work with a LEC for the MAA program. The term for this agreement is July 1, 2013 through June 30, 2014.

RECOMMENDATION:

Administration recommends the Board of Education approve the agreement with the Orange County Department of Education for MAA program support services.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

A fee is charged equal to 5% per quarterly claim. The District received \$8,097 for the 2011-12 school year; and \$31,673 has been collected so far for the 2012-13 school year.

STUDENT ACHIEVEMENT IMPACT:

The MAA program revenues will be deposited into the general fund and will be used to support the instructional program as indicated.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.3.2.

Consent Item G.3.3. Approval to Increase Work Hours for One (1) Child Nutrition Services Utility Worker Position

Prepared by Minnie Malin
June 18, 2013

BACKGROUND:

The District recycling program generates approximately \$44,000 annually and is an environmentally safe program. One of the components of the program is the daily collection of food trays from each school site. Over the past several years, food trays have been collected using various methods and has involved several employees from different classifications. Administration, in collaboration with California School Employees Association (CSEA), has determined that this duty should be the responsibility of a Child Nutrition Services Utility Worker position at the Central Kitchen.

As a result, it is necessary to increase the work day of a Child Nutrition Services Utility Worker position for one (1) additional hour per day to allow the collection of food trays.

RECOMMENDATION:

Administration recommends approval to increase work hours for the following position:

- One (1) Child Nutrition Services Utility Worker position from 7.0 to 8.0 hours per day.

FISCAL IMPACT:

The additional annual cost to increase work hours for the Child Nutrition Services Utility Worker position will be \$5,149 for a total annual cost of \$42,516. This expense will be paid from the fee-based Child Nutrition Services program.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item and is not expected to impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.3.3.

Consent Item G.3.4. Ratification of Employer-Employee Collective Bargaining Tentative Agreement Article 22, Term; Between Santee School District and California School Employees Association and its Chapter #557 (CSEA)

Prepared by Minnie Malin
June 18, 2013

BACKGROUND:

The current collective bargaining agreement (CBA) between California School Employees Association (CSEA) and the Santee School District expires June 30, 2013. Both parties have signed a tentative agreement and agree to the following:

- Revise the CBA to cover the period of July 1, 2013 through June 30, 2016;
- All provisions of the contract are subject to reopening when negotiations begin for the successor agreement; and
- Negotiations for 2011-12 and 2012-13 shall be considered closed.

These provisions will be effective and executed on July 1, 2013 following ratification by the Board of Education.

RECOMMENDATION:

Administration recommends ratification of the tentative agreement between the California School Employees Association and the Santee School District.

FISCAL IMPACT:

This is a personnel item and will not adversely impact the general fund.

STUDENT ACHIEVEMENT IMPACT:

Agreements reached with employee associations create healthy relationships fostering a positive environment for staff and students.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.3.4.

DISCUSSION AND/OR ACTION ITEMS Item H.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item H.

Discussion and/or Action Item H.1.1. Appointment of Assistant Superintendent of Educational Services

Prepared by Dr. Cathy Pierce
June 18, 2013

BACKGROUND:

In July 2012, Dr. Stephanie Pierce was hired as the Director II of Educational Services. Dr. Pierce has a wealth of knowledge and experience in school leadership and effective implementation of curriculum, instruction, and assessment. Her expertise as a strong instructional leader is valued and has proven to be a definite asset.

The Superintendent recommends Dr. Stephanie Pierce be appointed as the Assistant Superintendent of Educational Services, effective July 1, 2013. This appointment will provide a dedicated leader for all aspects of Educational Services. In addition, it provides the District with the leadership balance necessary in all three major areas of operation, Business Services, Educational Services, and Human Resources, at the Assistant Superintendent level.

RECOMMENDATION:

It is recommended that the Board of Education appoint Dr. Stephanie Pierce to the position of Assistant Superintendent of Educational Services effective July 1, 2013.

This recommendation supports the following District Goal:

- Assures the highest level of educational achievement for all students.

FISCAL IMPACT:

The cost to increase the position is approximately \$3,530 from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

Provides a dedicated leader for all aspects of Educational Services and provides the District with the leadership balance necessary in all three major areas of operation, Business Services, Educational Services, and Human Resources, at the Assistant Superintendent level. The appointment will support student learning and achievement.

Motion:

Second:

Vote:

Agenda H.1.1.

Discussion and/or Action Item H.1.2. Addendum of Contract for Assistant Superintendent of Business Services

Prepared by Dr. Cathy Pierce
June 18, 2013

BACKGROUND:

In May 2009, Mr. Karl Christensen was hired as the Assistant Superintendent of Business Services. Mr. Christensen brought to Santee School District a wealth of knowledge and experience in school business leadership. His expertise as a strong business leader is greatly valued and he has proven to be a definite asset to our District. For the 2013-14 school year, Mr. Christensen will also serve as Chair of the County Chief Business Officers' monthly meetings.

The Superintendent recommends Mr. Christensen's contract be amended to include:

- \$1,000 per year increase in compensation under "Additional Compensation and Professional Activities
- Increase of three (3) paid vacation days per year
- Contract term increased to June 30, 2016

* Revision in item 10 is no cost or increase, but only to clarify Transportation and Business Expenses Allowance.

RECOMMENDATION:

It is recommended that the Board of Education approved the addendums and extension of the employment contract with Karl Christensen, effective June 18, 2013 – June 30, 2016.

FISCAL IMPACT:

The cost to increase the position is approximately \$2,800 from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

Provides a dedicated leader for all aspects of Educational Services and provides the District with the leadership balance necessary in all three major areas of operation, Business Services, Educational Services, and Human Resources, at the Assistant Superintendent level. The appointment will target support student learning and achievement.

Motion:

Second:

Vote:

Agenda H.1.2.

EMPLOYMENT AGREEMENT BETWEEN THE

SANTEE SCHOOL DISTRICT

AND

ASSISTANT SUPERINTENDENT, BUSINESS SERVICES

THIS AGREEMENT is made this 18th day of June, 2013 by and between the Governing Board (hereinafter "the Board") of and on behalf of the Santee School District (hereinafter "the District"), and Karl Christensen, Assistant Superintendent of Business Services (hereinafter "the Assistant Superintendent"), subject to the following terms, conditions, and agreements:

1. TERM. The Board hereby employs the Assistant Superintendent for a period of three (3) years, beginning on ~~the first day of June 2014~~ June 18, 2013 and terminating on the 30th day of June 2014 2016. The Board and the Assistant Superintendent acknowledge that this Agreement is entered into pursuant to Education Code section 35031. However, the Board and the Assistant Superintendent agree that a written notice of nonreelection must be given by the Board at least ninety (90) days prior to the expiration of this Agreement rather than forty-five (45) days.

The Governing Board may terminate this contract prior to its expiration date and without cause after having provided the Assistant Superintendent ninety (90) days written notice and by providing the following termination of contract compensation to the Assistant Superintendent:

Regardless of the term of this Agreement, if it is terminated, the maximum cash settlement that the Assistant Superintendent may receive shall be an amount equal to the monthly salary of the Assistant Superintendent multiplied by the number of months remaining on the unexpired term of this Agreement. However, if the unexpired term is greater than eighteen (18) months, the maximum cash settlement shall be an amount equal to the monthly salary of the Assistant Superintendent multiplied by eighteen (18). Any cash settlement shall not include any other noncash items except health benefits, which may be continued for the same duration of time as covered in the settlement, or until the Assistant Superintendent finds other employment, whichever comes first. Again, however, if the unexpired term is greater than eighteen (18) months, the maximum time for continued health benefits paid for by the District shall be eighteen (18) months. The intent of this provision is to satisfy the requirements in Government Code sections 53260-53264, and shall be interpreted consistently with these statutes.

If, prior to June 30 of any year, the Board does not send or deliver a written notice to the Assistant Superintendent that this Agreement shall not be extended for another year, then this Agreement automatically shall be extended for one (1) more year. Such automatic extension for one (1) more year does not authorize the Agreement and any extension thereof to be for a term of more than two (2) years. A new contractual agreement must be approved by the Board and approved and signed by both the Superintendent and Assistant Superintendent.

2. SALARY. The Assistant Superintendent's salary shall be at the annual rate established by the Board on the adopted Salary Schedule for the period ~~June 1, 2014~~ July 1, 2013 through June 30, 2014 2016 payable in equal monthly installments on the last day of each month. The annual salary for each subsequent year under this Agreement also shall be payable in equal monthly installments on the last work day of each month.
3. SALARY ADJUSTMENTS. The Board reserves the right to increase the annual salary rate of any or all years of the Assistant Superintendent's contract. The Assistant Superintendent's salary may be reduced if there is a financial crisis and other classified management employees have their salaries reduced. Should the Assistant Superintendent retire during the fiscal years of this contract, any retroactive salary increase subsequently provided to district management for that particular fiscal year shall be provided to the salary of the Assistant Superintendent and reported to the Santee School District payroll staff and the Public Employees Retirement System.

4. **ADDITIONAL COMPENSATION AND PROFESSIONAL ACTIVITIES.**
 - A. The Assistant Superintendent of Business Services will receive an additional stipend of ~~\$416.67~~ \$500.00 per month for on-going meetings this employee has with a variety of businesses and vendors to support maximizing District fiscal resources. The employee may take this amount as a separate monthly compensation of installments of ~~\$416.67~~ \$500.00 per month or a lump sum payment of ~~\$5,000~~ \$6,000.00 per year. The Assistant Superintendent may also elect to work with the school district to place these funds into an annuity of their choice on a monthly basis.
 - B. The District encourages the Assistant Superintendent to participate in professional organizations and activities. The District shall pay the Assistant Superintendent's membership dues in two professional organizations of their choice.
5. **DUTIES AND AUTHORITY.** The Assistant Superintendent shall report directly to the District Superintendent. The Assistant Superintendent directs business services, facilities and operations, transportation, warehousing, child nutrition, and supervises construction management personnel.
6. **FULL-TIME EMPLOYMENT.** The Assistant Superintendent agrees to devote full time and efforts to the position of Assistant Superintendent of the District. The Assistant Superintendent may undertake outside professional activities for remuneration including consulting, speaking, and writing provided that all such outside professional activities do not interfere with the Assistant Superintendent's ability to perform required duties under this Agreement. The Assistant Superintendent shall undertake outside professional activities for remuneration only on non-work days such as vacation days, holidays, or weekends.
7. **EVALUATION.** The District Superintendent may evaluate the Assistant Superintendent in writing at any time. Prior to June 30 of each year of this Agreement, the District Superintendent shall evaluate the Assistant Superintendent in writing. Evaluations shall be based upon the current District goals, the Assistant Superintendent's job description, and applicable Board Policies and California law. Should the Board determine that it does not wish to extend the term of this agreement automatically for another year, then the Board shall deliver a written notice to the Assistant Superintendent prior to June 30 that this agreement shall not be extended for another year.
8. **RESIGNATION.** The Assistant Superintendent may resign from the position at any time upon sixty (60) days prior written notice to the Board.
9. **HEALTH BENEFITS.** The Assistant Superintendent and dependents shall be provided with all health benefits of employment that are granted to the other classified management employees. Upon retirement from the District, after ten (10) years of full-time service to the District immediately preceding retirement, the Assistant Superintendent shall be provided the same level of medical coverage paid by the District that he/she would have received had he/she continued employment. These benefits cover the retiring employee only and are not extended to dependents. The Assistant Superintendent shall be entitled to such coverage until he/she is eligible for Medicare or reaches age 65. The coverage will only provide health and medical benefits as covered under one (1) of the health and medical plans provided by the District, whichever the employee was insured under during the last year of employment. The District will pay the health and medical premiums for the retiree and the employee will be responsible for paying any additional cost for medical coverage either annually or quarterly.
10. **TRANSPORTATION AND BUSINESS EXPENSES ALLOWANCE.** The District shall provide the Assistant Superintendent a transportation and business expenses allowance of \$350 per month (per

Board Policy 4333.1) in lieu of a District-owned automobile for transportation and business expenses within San Diego County. This amount ~~shall be considered part of his/her total creditable compensation~~ is included in the adopted salary schedule for the Assistant Superintendent. The Board and Assistant Superintendent agree to pay the respective Public Employees Retirement System (PERS) contributions on the total creditable compensation.

11. PROFESSIONAL SCHEDULE AND VACATION. The Assistant Superintendent is a full-time classified management employee and shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement, providing for a total of 246 work days. However, the Assistant Superintendent shall be entitled to ~~twenty-two (22)~~ twenty-five (25) working days annual vacation per year under this Agreement, excluding paid holidays, as calendared and approved by the Superintendent. The Assistant Superintendent is exempt from all overtime and for all compensatory time off.

Vacation days may be accumulated to a maximum of ~~forty-four (44)~~ fifty (50) days. In the event the total number of accumulated vacation days exceeds ~~forty-four (44)~~ fifty (50) days, vacation days shall be immediately scheduled to prevent further accumulation.

At the expiration or termination of this Agreement, the Assistant Superintendent shall be paid for all accrued but unused vacation to which he/she is entitled under this Agreement, at the salary rate effective during the school year in which the vacation was earned.

12. SAVINGS PROVISION. This contract is subject to all applicable laws of the state of California and the rules and regulations of the State Board of Education. If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall be severed from this Agreement, but all other provisions will continue in full force and effect.

IN WITNESS WHEREOF, we affix our signature to this Agreement as the full and complete understanding of the contractual relationship between the parties hereto. This contract can be modified only in writing, duly executed by the parties hereto or their successors in interest.

GOVERNING BOARD OF THE
SANTEE SCHOOL DISTRICT

Assistant Superintendent, Business Services

Dianne El-Hajj, President

Date

Ken Fox, Vice President

Dustin Burns, Clerk

Barbara Ryan, Member

Elana Levens-Craig, Member

June 18, 2013

Governing Board Approval Date

BACKGROUND:

Instructional minutes are defined as the time students spend learning with their teacher. Student learning time varies from grade level to grade level and from school to school. Each year schools submit an instructional minute plan to the Governing Board for approval.

Below is a summary of the mandates required for schools with modified days and extended kindergarten instructional minutes. Materials are provided with site proposals and are presented to the Board to assure that procedures will be followed in 2013-14. These materials are as follows:

1. A proposed schedule with daily instructional minutes calculations,
2. Specific days desired for modified days,
3. Assurance that core curriculum including language arts, math and if applicable, ELD will be taught on modified days,
4. Assurance that non-instructional activities will not occur on modified days, and
5. Assurance that teachers were involved in the decision-making process as required.

The following instructional minutes proposals for the 2013-14 school year have been received:

- A. Chet F. Harritt: For the 2013 – 14 school year, Chet F. Harritt is requesting kindergartners have a modified day the first 2½ weeks (13 days) of school. The CFH staff asserts the modified days would help the kindergartners ease into a full day of school. This would result in an overall decrease of 1,160 annual instructional minutes for Kindergarteners, which is an average of about 6 minutes per school day. It should be noted that when comparing the number of instructional minutes Kindergarteners receive at the different schools, the Kindergarteners at CFH have the highest number of instructional minutes in the district. With this reduction, the Kindergarteners at CFH would receive the second highest number of instructional minutes in the district. Instructional minutes for grades 1-6 at CFH would remain the same.
- B. Rio Seco: Staff at Rio Seco is requesting a reduction in instructional minutes for grades K through six for 2013-14. The proposal calls for the K-6 teachers' lunch period to be increased by 10 minutes on all minimum/modified days and thereby decreasing the number of instructional minutes on minimum/modified days. This would result in an overall decrease of 380 annual instructional minutes for K-6 students at Rio Seco. Currently, grade 7 and 8 teachers at Rio Seco have a 40 minute lunch period, while K-6 teachers have a 30 minute lunch period on minimum/modified days. It should be noted that regular and minimum/modified day lunch periods for teachers throughout the district vary. Some teachers have a 30 minute lunch period, others 35 minutes, and still others have 40 minutes. Additionally, the current 2012-13 instructional minutes at Rio Seco are within 1 or 2 minutes of the minimum number of instructional minutes required by contract language.
- C. Cajon Park: Staff at Cajon Park is requesting an increase in the number of instructional minutes at grades 4-6 for 2013-14. This would result in an overall increase of 74 annual instructional minutes for students in grades 4-6.

D. The following schools are requesting no change in instructional minutes and will continue with the same student learning time in the 2013-14 school year as they have had in 2012-13:

- Carlton Hills
- Carlton Oaks
- Hill Creek
- Pepper Drive
- PRIDE Academy
- Sycamore Canyon

The attached chart shows the comparison in current instructional minutes for 2012-13 and proposed instructional minutes for 2013-14, with the proposed changes for Chet F. Harritt, Cajon Park, and Rio Seco Schools highlighted.

A copy of each school's 2013-14 instructional minutes proposal will be available at the Board meeting for review.

RECOMMENDATION:

Administration recommends the following:

A. Chet F. Harritt: Administration believes the proposal needs quantifiable data to determine effectiveness. Considering the kindergartners at CFH will have the second highest number of instructional minutes for a kindergarten class in the district, Administration recommends the Board of Education approve the requested change in instructional minutes for Kindergarten at Chet F. Harritt as a pilot program to collect data and determine effectiveness.

B. Rio Seco: Points of consideration:

- the decrease in instructional minutes would result in decreased learning time for students
- no sound educational reason was given to support the change
- the request for an extended lunch time is on a shorter instructional day
- the 2012-13 instructional minutes are within 1 or 2 minutes of the contract minimum number of minutes

Administration recommends the Board of Education not approve the proposed decrease in the instructional minutes at Rio Seco.

C. Cajon Park: Recognizing the amount of student learning time positively impacts achievement, Administration recommends the Board of Education approve the increase in instructional minutes in grades 4-6 at Cajon Park.

D. Administration recommends the Board of Education approve the instructional minutes proposals for the 2013-14 school year for schools that do not have any changes to instructional minutes. Below are the schools Administration recommends for approval:

- Carlton Hills
- Carlton Oaks
- Hill Creek
- Pepper Drive
- PRIDE Academy
- Sycamore Canyon

FISCAL IMPACT:

Administration has determined multiple start and end times do have a financial impact for the school district due the need for two additional bus routes, with a revised cost estimate at approximately \$840.

STUDENT ACHIEVEMENT:

A commitment to quality instructional time and site professional development enhances student learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item H.1.3.

**Santee School District
Annual Instructional Minutes (Grade Spans)
2012-2013 and 2013-2014**

	Kinder 2012-2013	Kinder 2013-2014	Grades 1 – 3 2012-2013	Grades 1 – 3 2013-2014	Grades 4 – 6 2012-2013	Grades 4 – 6 2013-2014	Grade 6 CFH & PD 2012-2013	Grade 6 CFH & PD 2013-2014	Grades 7 – 8 2012-2013	Grades 7 – 8 2013-2014
**Cajon Park	50,570	50,570	51,810	51,810	55,910	55,984	NA	NA	58,594	58,594
Carlton Hills	54,420	54,420	51,720	51,720	56,070	56,070	NA	NA	58,884	58,884
Carlton Oaks	45,930	45,930	51,720	51,720	56,070	56,070	NA	NA	58,698	58,698
**Chet F. Harritt	55,630	54,470	52,030	52,030	57,590	57,590	59,595	59,595	59,595	59,595
Hill Creek	55,314	55,314	51,714	51,714	56,064	56,064	NA	NA	60,474	60,474
Pepper Drive	45,120	45,120	51,600	51,600	56,130	56,130	59,730	59,730	59,730	59,730
PRIDE Academy	52,420	52,420	51,845	51,905	56,075	56,165	NA	NA	58,700	58,700
**Rio Seco	45,470	45,090	52,572	52,192	56,832	56,452	NA	NA	58,962	58,962
Sycamore Canyon	51,660	51,660	51,570	51,570	55,920	55,920	NA	NA	NA	NA

*Sixth grade students at Chet F. Harritt and Pepper Drive follow the junior high schedule and therefore have the same instructional minutes as grades 7 – 8 at those two sites.

CHANGES:

- ** Cajon Park – Grades 4-6 – Adding 1 Minimum day per month and extending the regular school day by 5 minutes.**
- ** Chet F. Harritt – Grade K –Special Modified day for the first 2 ½ weeks of school.**
- ** Rio Seco – Grades K-6 – Minimum and Modified Day lunch changed from 30 to 40 minutes.**

Discussion and/or Action Item H.2.1.

Follow Up Report on Bring Your Own Device Initiative

Prepared by Dr. Stephanie Pierce

June 18, 2013

BACKGROUND:

On June 4, 2013, administration presented a report on a proposed Bring Your Own Device (BYOD) initiative. Tonight administration will provide a follow up report to the board to address some of the questions and considerations from the previous presentation.

For the purposes of BYOD, "Device" means a privately owned, portable electronic piece of equipment that includes laptops, notebook, netbooks, tablets/slates, iPod Touches, e-Readers, and smart phones. BYOD allows students to bring their personal devices to school for educational use under the direction of a teacher or administrator. BYOD devices are a supplement, not a replacement, for school-owned devices. BYOD increases access to all students through the combined and coordinated use of personal and school devices.

The District Technology Committee has spent the past year researching and analyzing successful BYOD programs in order to ascertain the feasibility of a BYOD program for Santee. This has included site tours, policy review, and research on student achievement impact.

In addition, current work being done by the Strategic Planning Technology Committee is focused on creating a sustainable, equitable program that provides student access to relevant, emerging technologies that enhance the educational experience. One way in which to do this is to allow students in the Santee District to participate in a BYOD program.

Later in the agenda, administration will present Board Policy BP 6163.4, Student Use of Technology, Administrative Regulation AR 6163.4, Student Use of Technology, and Exhibit E 6163.4, Student Use of Technology, to the Board as a First Reading.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

This informational report supports the following District goals:

- Assure the highest level of educational achievement for all students
- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning

FISCAL IMPACT:

Implementation of a BYOD program would require funding of approximately \$45,000 for the Information Technology Department to secure needed hardware/software.

STUDENT ACHIEVEMENT IMPACT:

The Common Core State Standards outline rigorous content expectations with the intent to make all students ready for life in a technological society. To this end, they do not treat technology as a separate strand of content, but rather incorporate expectations of technological proficiency throughout the content standards. The need to use technological tools effectively is imbedded into every aspect of today's curriculum. A BYOD program is one way in which to meet these rigorous standards as outlined by Common Core.

BACKGROUND:

Each year, school districts must adopt a budget by June 30th for the subsequent fiscal year. Since adoption of the State Budget rarely coincides with this timeline, the District's budget is adopted using a set of assumptions outlined in the Governor's May Revise proposal as well as actions taken or contemplated by other regulatory and governmental agencies.

The May Revise submitted by the Governor contains a proposal to completely alter the funding system for K-14 public education. The current system uses a calculation of the Revenue Limit, which is the school district's major source of Unrestricted revenue stemming from student attendance, and various Categorical Programs, the funding for which must be spent on specified types of expenditures or populations of students. Over time, according to the Governor, the system has become complex, inequitable, and too reliant upon State direction over the use of school district resources. To remedy this situation, the Governor has proposed to combine Revenue Limit funding and most Categorical Programs into one funding stream called the Local Control Funding Formula or LCFF.

The LCFF would distribute funds to school districts based on a calculation of Base Grants, which vary by grade level grouping; Supplemental Grants for the unduplicated count of English Language learners, students qualifying for free or reduced priced meals, of foster students; and Concentration Grants for school districts with populations of Supplemental students exceeding 50% of total enrollment. For those districts currently receiving funding for Transportation and Targeted Instructional Improvement Grants, these amounts would be separate add-ons to the LCFF formula.

The LCFF establishes a target funding level to reach in 2019-20 based on the foregoing calculation and then compares that amount to the amount of funding a school district received in 2012-13. The difference is proposed to be funded in annual increments to the extent of additional available State General Funds each year. For 2013-14, the increment is estimated at 11.74%.

As of the time of development of the District's Adopted Budget, the State Budget had not yet been adopted. Therefore, it is unknown whether the LCFF would be implemented or current law would prevail. Each of these two scenarios would produce different calculations of revenue available to the District for appropriation and expenditure. Consequently, to estimate revenue for 2013-14, the District calculated Unrestricted General Fund revenue under both scenarios and used the lower dollar amount for the Adopted Budget to be conservative. The two calculations were based on the Governor's May Revise which included an amount of \$1.9 billion in new revenue to

be allocated to K-12 public education. Below are the estimates of the change to Unrestricted General Fund revenue from 2012-13 derived from the two calculations:

- Current Law: 1.565% COLA plus deficit reduction from 22.272% to 18.997% = \$1,901,637
- *LCFF: \$1,457,554

A few of the other most significant assumptions used in the 2013-14 Adopted Budget for Santee School District are listed below:

- Essentially flat K-8 student enrollment
- P-2 ADA = 6,214.49, Funded ADA = 6,214.49 (2012-13 P-2 ADA)
- Lottery Funding:
 - Unrestricted = \$24 per prior year annual ADA adjusted by 1.04446
 - Restricted (Instructional Materials) = \$30 per prior year annual ADA adjusted by 1.04446
- K-3 Class Size Reduction revenue of \$2,152,175 (same as 2012-13 at 24:1)
- \$957,362 of Tier III Categorical Flexibility used for Unrestricted General Fund

Revenues, expenditures, and ending funding balance for 2012-13 are estimates based on the latest analysis of activity and transactions posted through the end of May. These will be finalized upon closing of the books which is scheduled for August 16, 2013.

In conjunction with the Adopted Budget, the District must also complete a Multi-Year Projection ("MYP") depicting the budget year and two subsequent years. This requires addition of the 2015-16 school year. Although the Governor has proposed increased funding for the LCFF over a 7 year period, the District has assumed the same revenue for 2014-15 and 2015-16 as is estimated for 2013-14 for purposes of developing a conservative MYP.

Administration will provide the Board and the community with a User Friendly version of the budget in addition to the required State SACS (Standardized Account Code Structure) document in order to promote more readability and understanding.

RECOMMENDATION:

It is recommended that the Board of Education adopt the budget for the 2013-14 fiscal year as presented. Revisions to the budget will be brought back to the Board for approval following adoption of the State budget.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

All anticipated revenues and expenditures are included in the budget document. The expected results for the General Fund are as follows:

Item	2012-13		2013-14		2014-15		2015-16	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	8,858,417	274,581	\$8,945,304	\$209,421	\$9,001,968	\$209,424	\$7,954,505	\$214,504
Audit Adjustments	0							
Total Income	\$37,363,695	\$8,459,588	\$37,960,713	\$7,782,994	\$37,956,439	\$7,764,865	\$37,956,439	\$7,764,865
Value of COLA (Info Only)			\$1,457,554	\$0	\$0	\$0	\$0	\$0
Total Outgo	\$37,276,808	\$8,524,748	\$37,904,049	\$7,782,991	\$39,003,903	\$7,759,784	\$39,701,042	\$7,759,363
Change in Fund Balance	\$86,888	(\$65,160)	\$56,664	\$3	(\$1,047,463)	\$5,080	(\$1,744,602)	\$5,501
Ending Fund Balance	\$8,945,304	\$209,421	\$9,001,968	\$209,424	\$7,954,505	\$214,504	\$6,209,903	\$220,006
Undesignated/Unappropriated	\$6,921,226	\$0	\$6,981,326	\$0	\$5,899,601	\$0	\$4,132,136	\$0
Economic Uncertainty Reserve	\$1,374,047		\$1,370,611		\$1,402,911		\$1,423,812	
Fund 17 Reserve	\$2,864,269		\$2,875,074		\$2,892,324		\$2,909,678	
Total Reserves	\$11,159,541		\$11,227,010		\$10,194,836		\$8,465,626	
Reserve as % of Expenditures	24.36%		24.57%		21.80%		17.84%	

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item H.3.1.
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Discussion and/or Action Item H.3.2.
 Prepared by Karl Christensen
 June 18, 2013

Adoption of Resolution #1213-35 Designating
 Use of Education Protection Account Funds for
 2013-14

BACKGROUND:

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated by Proposition 30 were instrumental in avoiding further cuts to State Aid for K-14 public education but did not provide additional revenue for school districts.

The revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA's revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement. Proposition 30 specifies that EPA funds may not be used for salaries and benefits of administrators or any other administrative costs.

In accordance with the provisions of Proposition 30, each LEA must hold a public hearing signifying the use of EPA funds.

The District estimates that it will receive \$5,167,941 in EPA funds for the 2013-14 fiscal year. All of these funds will be used to pay a portion of unrestricted certificated teacher salaries.

	Fiscal Year:	
	2013-14	
	Estimate as of Adopted Budget:	
	6/18/2013	
Description	Sources	Uses
Estimated Total Revenue Limit Funding	32,836,102	
Less: Estimated Property Tax Funded Portion of Revenue Limit Funding	10,951,147	
Estimated Total State Aid Portion of Revenue Limit Funding	21,884,955	
Less: Estimated Amount to be Received from Education Protection Account	5,167,941	
Difference	16,717,014	
Total Unrestricted Certificated Teacher Salaries (Function 1000)	17,529,162	
Less: Amount to be paid from Education Protection Account Proceeds	5,167,941	
Amount to be paid from other Unrestricted General Fund Sources	12,361,221	

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #1213-35 Designating Use of Education Protection Account funds for 2013-14 to pay a portion of unrestricted certificated teacher salaries.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

EPA funds offset by a commensurate reduction in Revenue Limit State Aid total \$5,167,941.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item H.3.2.
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**SANTEE SCHOOL DISTRICT
RESOLUTION #1213-35 REGARDING USE OF THE EDUCATION PROTECTION
ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be

spent shall be made in open session of a public meeting of the governing board of the Santee School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santee School District has determined to spend the monies received from the Education Protection Act for a portion of unrestricted certificated teacher salaries in Function Code 1100.

DATED: June 18, 2013

Board Member

Board Member

Board Member

Board Member

Board Member

BOARD POLICIES AND BYLAWS Item I.

Agenda Item I.

Board Policies and Bylaws Item I.1.1.

First Reading: Revised Board Policy 6163.4,
Student Use of Technology

Prepared by Dr. Stephanie Pierce
June 18, 2013

BACKGROUND:

Attached is the revised BP 6163.4, Student Use of Technology, based upon California School Board Association’s (CSBA) sample Board Policy. The current Board Policy on student use of technology was updated June 15, 2010; however, advancements in technology, and its role in the classroom, has led to the need for an updated policy.

The revised policy includes language that supports a Bring Your Own Device (BYOD) program in classrooms. Students, when permitted by teachers, will be allowed to use a Personal Electronic Device (PED) to advance student learning.

RECOMMENDATIONS:

This evening administration is presenting the revised Board Policy 6163.4, Student Use of Technology, for a first reading. No action is requested. This policy will return to the Board on July 2, 2013 for a second reading and request for adoption.

FISCAL IMPACT:

There is no fiscal impact to the district by creating this policy.

STUDENT ACHIEVEMENT IMPACT:

BYOD aligns with the district strategic goals of: 21st Century Learning and Personalized Learning Environments, as well as enhancing the implementation of Common Core State Standards. This supports the Board goal to “assure the highest level of educational achievement for all students.”

Motion: _____ Second: _____ Vote: _____

Agenda Item I.1.1.

STUDENT USE OF TECHNOLOGY

The Governing Board intends that technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with district regulations and the district's ~~Student Consent and Waiver for Internet, Network, and "Cloud Computing" Access~~ **Acceptable Use Policy**.

Before a student is authorized to use the district's technological resources, the student and his/her parent/guardian shall sign and return the ~~Student Consent and Waiver for Internet, Network, and "Cloud Computing" Access~~ **Acceptable Use Policy** specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree not to hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

The Superintendent or designee, with input from students and appropriate staff, shall regularly review and update this policy, the accompanying administrative regulation, and other relevant procedures to enhance the safety and security of students using the district's technological resources and to help ensure that the district adapts to changing technologies and circumstances.

Student use of district computers to access **unauthorized** social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on district computers with Internet access.

Use of Personal Electronic Devices for Online Services/Internet Access

~~The Governing Board supports the use of Personal Electronic Devices to help create a sustainable, equitable instructional program and to advance student learning.~~

~~A **Personal Electronic Device (PED)** is any electronic device owned by the student or his/her family used in the school for educational purposes. These devices may take photographs; record audio or video data; store, transmit, receive or display voice, messages, data or images; or provide a connection to the Internet. PEDs include, but are not limited to: cellular telephones, including smartphones; digital audio players (iPods or MP3 players); laptop computers; tablet computers (iPads, eReaders, etc); portable game players; and/or any new technology developed with similar capabilities.~~

Use of District Computers for Online Services/Internet Access

The Superintendent or designee shall ensure that all district computers devices on the district network have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, contain child pornography, or are harmful to minors and that the operation of such measures is enforced.

To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities. Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.

The Superintendent or designee also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Legal Reference:

EDUCATION CODE

51006 Computer education and resources

51007 Programs to strengthen technological skills

51870-51874 Education technology

60044 Prohibited instructional materials

PENAL CODE

313 Harmful matter

502 Computer crimes, remedies

632 Eavesdropping on or recording confidential communications

UNITED STATES CODE, TITLE 20

6751-6777 Enhancing Education Through Technology Act, Title II, Part D, especially:

6777 Internet safety

UNITED STATES CODE, TITLE 47

254 Universal service discounts (E-rate)

CODE OF FEDERAL REGULATIONS, TITLE 16

312.1-312.12 Children's online privacy protection

CODE OF FEDERAL REGULATIONS, TITLE 47

54.520 Internet safety policy and technology protection measures, E-rate discounts

Management Resources:

CSBA PUBLICATIONS

Cyberbullying: Policy Considerations for Boards, Governance and Policy Services Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

K-12 Network Technology Planning Guide: Building the Future, 1995

CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES

1223.94 Acceptable Use of Electronic Information Resources

MY SPACE.COM PUBLICATIONS

The Official School Administrator's Guide to Understanding MySpace and Resolving Social Networking Issues

WEB SITES

CSBA: <http://www.csba.org>

American Library Association: <http://www.ala.org>

California Coalition for Children's Internet Safety: <http://www.cybersafety.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

Center for Safe and Responsible Internet Use: <http://csriu.org> and <http://cyberbully.org>

Federal Communications Commission: <http://www.fcc.gov>

U.S. Department of Education: <http://www.ed.gov>

Web Wise Kids: <http://www.webwisekids.org>

Policy
adopted: June 15, 2010

SANTEE SCHOOL DISTRICT
Santee, California

STUDENT USE OF TECHNOLOGY

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. All ~~instructional~~ staff shall receive a copy of ~~have access to~~ this administrative regulation, the accompanying Board policy, and the district's Acceptable Use Agreement describing expectations for appropriate use of the system and shall also be provided with information about the role of staff in supervising student use of technological resources. All students using these resources shall receive instruction in their proper and appropriate use.

Teachers, administrators, and/or ~~library media specialists~~ ~~Instructional Media Technicians~~ shall prescreen technological resources and online sites that will be used for instructional purposes to ensure that they are appropriate for the intended purpose and the age of the students.

Online/Internet Services: User Obligations and Responsibilities

Students are authorized to ~~use district equipment~~ to access the Internet or other online services in accordance with Board policy, the user obligations and responsibilities specified below, and the district's Acceptable Use Agreement.

1. The student in whose name an online services account is issued is responsible for its proper use at all times. Students shall keep personal account numbers and passwords private and shall only use the account to which they have been assigned.
2. Students shall use the district's system safely, responsibly, and primarily for educational purposes.
3. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors.

4. Unless otherwise instructed by school personnel, students shall not disclose, use, or disseminate personal identification information about themselves or others when using email, chat rooms, or other forms of direct electronic communication. Students also shall be cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians.

Personal information includes the student's name, address, telephone number, Social Security number, or other personally identifiable information.

5. Students shall not use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations.
6. Students shall not use the system to engage in commercial or other for-profit activities.
7. Students shall not use the system to threaten, intimidate, harass, or ridicule other students or staff.
8. Copyrighted material shall be posted online only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit as with any other printed source of information.
9. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking."
10. Students shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or use another individual's identity.
11. Students shall report any security problem or misuse of the services to the teacher or principal.

The district reserves the right to monitor use of the district's systems for improper use without advance notice or consent. Students shall be informed that ~~computer files and electronic communications, including email,~~ any electronic files they create, store, send, receive or display on or over the district's network are not private and may be accessed by the district for the purpose of ensuring proper use.

~~If school officials have reasonable suspicion that this policy, other relevant district policies, regulations, rules, procedures, and laws are being or have been violated by the student's use of a Personal Electronic Device (PED), and that the use of this device materially and substantially disrupt the school's atmosphere, the device may be searched in accordance with law, and/or the device may be turned over to law enforcement, when warranted.~~

Whenever a student is found to have violated Board policy, administrative regulation, or the district's Acceptable Use Agreement, the principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the district's technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

Regulation
approved: June 15, 2010

SANTEE SCHOOL DISTRICT
Santee, California

STUDENT USE OF TECHNOLOGY

**STUDENT CONSENT AND WAIVER FOR
INTERNET, NETWORK, AND “CLOUD COMPUTING” ACCESS ACCEPTABLE
USE POLICY**

The following form must be read and signed by you and your parent/guardian. By signing the Consent and Waiver ~~Acceptable Use~~ form, I _____ (print name) and my parents/guardians agree to abide by the following restrictions. I have discussed these rights and responsibilities with my parents/guardians.

Further, my parents/guardians and I have been advised that the district does not have control of the information on the Internet, although it attempts to provide prudent and available barriers when utilizing technological resources on a school campus. Other sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate or potentially offensive to some people. While the district's intent is to make Internet access available to further its educational goals and objectives, account holders will have the ability to access other materials as well.

The district believes that the benefits to educators and students from access to the Internet, in the form of information resources and opportunities for collaboration, far exceed any disadvantages of access. Ultimately, the parents/guardians of minors are responsible for setting and conveying the standards that their student should follow. To that end, the district supports and respects each family's right to decide whether or not to apply for district network access.

Besides classroom technological resources, students in ~~grades 3-8~~ will receive ~~have~~ access to “~~Cloud Computing~~.” ~~Online services~~. “~~Cloud Computing~~” ~~Online services~~ provides students with the ability to access their educational applications, content, and documents from any Internet-accessible device, no matter the location. While students are physically on district grounds, an Internet filter is in place, providing prudent barriers to inappropriate sites. The filter does not function when the student is outside district property, so close parental monitoring is strongly advised. Any questions should be directed to the Superintendent or designee.

The specific conditions and services that are offered will change from time to time. In addition, the district makes no warranties with respect to the district network service, and it specifically assumes no responsibilities for:

1. The content of any advice or information received by a student from a source outside the district, or any costs or charges incurred as a result of seeing or accepting such advice;
2. Any costs, liability or damages caused by the way the student chooses to use his/her district network access;
3. Any consequences of service interruptions or changes, even if these disruptions arise from circumstances under the control of the district.

STUDENT USE OF TECHNOLOGY (continued)

By signing this form I agree to the following terms:

1. My use of the Santee School District's network must be consistent with the Santee School District's primary goals.

~~I will not use the Santee School District network for illegal purposes of any kind. I will use the Santee School District's network with honesty and integrity, engaging in activities that are lawful and school appropriate.~~

- 2.

3. ~~I will show responsibility by avoiding all inappropriate materials, such as those that are I will not use the Santee School District network to transmit or view threatening, obscene, or harassing materials. The district will not be held responsible if I participate in such transmit or view such materials activities.~~ If I mistakenly access inappropriate information, I will notify a teacher or staff person immediately.

4. ~~I will show kindness in all my digital activities by avoiding cyberbullying, and reporting any that I see. I will not participate in cyberbullying.~~ Cyberbullying is defined as intentional harm inflicted through electronic media and includes, but is not limited to, the sending or posting on the Internet, social networking sites, or other digital technologies harassing messages, direct threats, socially cruel, intimidating, terrorizing, or otherwise harmful text or images, as well as breaking into another person's account and assuming that person's identity for harmful purposes.

5. ~~I will not use the Santee School District network to interfere or disrupt network users, services, or equipment. I will exercise reasonable judgment to ensure that no equipment or software is destroyed, modified, or abused in any way.~~ Disruptions include, but are not limited to, distribution of unsolicited advertising, propagation of computer worms and viruses, and using the network to make unauthorized entry to any other machine accessible via the network.

6. It is assumed that information and resources accessible via the Santee School District network are private to the individuals and organizations which own or hold rights to those resources and information unless specifically stated otherwise by the owners or holders of rights. ~~Therefore, I will not use the Santee School District network to access information or resources unless permission to do so has been granted by the owners or holders of rights to those resources or information.~~ ~~Therefore, I will respect another individual's work, file, passwords and programs, and only use that to which I have been given permission.~~

7. ~~My password is private, and I will be careful to keep it secure at all times. I will not share my Cloud Computing password with anyone, or use anyone else's password.~~ If I become aware of another individual's password, I will inform a teacher or administrator.

8. Parents/Guardians accept full responsibility for supervision when my child is using his/her Cloud Computing access online services at home or in other non-school settings.

In addition, if using a Personal Electronic Device (PED), I agree to the following terms:

1. I take full responsibility for my device. The school is not responsible for loss or theft of the device.
2. I am responsible for the proper care of the device, including any costs of repair, replacement or any modifications needed to use the device at school.
3. The school reserves the right to inspect my device if there is reason to believe that I have violated Board policies, administrative procedures, school rules or have engaged in other misconduct while using my device.
4. Violations of any Board policies, administrative procedures or school rules involving my device may result in the loss of use of the device in school and/or disciplinary action.
5. I may not use the devices to record, transmit or post photos or video of a person or persons on campus, nor can any images or video recorded at school be transmitted or posted at any time without the express permission of school personnel.
6. I will only use my device to access relevant files.
7. I will use the district's secured wireless network only. Use of 3G and 4G wireless connections is not allowed.

Student Consent and Waiver for Internet, Network, and "Cloud Computing" Access
Acceptable Use Policy

(Please detach and return to your child's teacher.)

Student Name: _____ Student Signature: _____

School: _____ Grade: _____ Date: _____

Parent/Guardian Name: _____ Signature: _____

Exhibit
version: June 15, 2010

SANTEE SCHOOL DISTRICT
Santee, California

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item J.

Agenda Item J.

CLOSED SESSION (RECONVENE TO CLOSED SESSION If Necessary) Item K.

The Board reserves the right to reconvene to closed session at the end of the open session if closed session matters have not been completed prior to the convening of the open session meeting.

RECONVENE TO PUBLIC SESSION Item L.

ADJOURNMENT Item M.